

Leadership / Strategic Programmes

COURSE NO.	COURSE TITLE	DURATION	COURSE DATES	VENUE	OUTLINE
LS1101	Optimising Organisational Growth through Strategic Planning	1 Week	12th - 16th Jan / 13th - 17th April	Pretoria / Nairobi	Ask for a Course Outline
			29th June - 3rd July / 19th - 23rd Oct	Durban / Mombasa	
LS1102	Transformational Leadership in Corporate Strategy	1 Week	26th - 30th Jan / 4th - 8th May	Cape Town / Nairobi	Ask for a Course Outline
			27th - 31st July / 26th - 30th Oct	Pretoria / Dar el Salaam	
LS1103	Strategic Organisational Change and Development Management	1 Week	19th - 23rd Jan / 4th - 8th May	Nairobi / Pretoria	Ask for a Course Outline
			27th - 31st July / 19th - 23rd Oct	Mombasa / Mbabane	
LS1104	Strategic Planning, Development and Implementation	1 Week	9th - 13th Feb / 20th - 24th April	Pretoria / Nairobi	Ask for a Course Outline
			20th - 24th July / 2nd - 6th Nov	Mbabane / Kampala	
LS1105	Strategic Leadership for Board Members	1 Week	2nd - 6th Feb / 4th - 8th May	Nairobi / Pretoria	Ask for a Course Outline
			17th - 21st Aug / 16th - 20th Nov	Kampala / Cape Town	
LS1106	Mastering Leadership in Times of Uncertainty and Change	1 Week	19th - 23rd Jan / 20th - 24th April	Pretoria / Nairobi	Ask for a Course Outline
			29th June - 3rd July / 9th - 13th Nov	East London / Mombasa	
LS1107	Strategy Planning Professional	1 Week	2nd - 6th Feb / 4th - 8th May	Nairobi / Cape Town	Ask for a Course Outline
			17th - 21st Aug / 23rd - 27th Nov	Kampala / Pretoria	
LS1108	Strategy Execution Professional	1 Week	16th - 20th Feb / 11th - 15th May	Pretoria / Nairobi	Ask for a Course Outline
			3rd - 7th Aug / 26th - 30th Oct	Mombasa / East London (SA)	
LS1109	Mastering Advanced Negotiation and Influence Strategies	1 Week	26th - 30th Jan / 18th - 22nd May	Pretoria / Mombasa	Ask for a Course Outline
			10th - 14th Aug / 2nd - 6th Nov	Mbabane / Nairobi	
LS1110	The Leadership Transition	1 Week	16th - 20th Feb / 25th - 29th May	Nairobi / Pretoria	Ask for a Course Outline
			17th - 21st Aug / 16th - 20th Nov	Mbabane / Dar el Salaam	
LS1111	Strategic Leadership in Financial Sustainability and Long-Term Planning	1 Week	23rd - 27th Feb / 27th April - 2nd May	Nairobi / Pretoria	Ask for a Course Outline
			3rd - 7th Aug / 2nd - 6th Nov	East London / Cape Town	
LS1112	Advanced Leadership in Human Capability Development	1 Week	23rd - 27th Feb / 11th - 15th May	Nairobi / Pretoria	Ask for a Course Outline
			27th - 31st July / 9th - 13th Nov	Dar el Salaam / Kampala	
LS1113	Leadership and Management Excellence	1 Week	19th - 23rd Jan / 20th - 24th April	Pretoria / Nairobi	Ask for a Course Outline
			20th - 24th July / 26th - 30th Oct	Durban / Dar es Salaam	
LS1114	Maintenance Leadership: Building Effective Teams	1 Week	3rd - 7th Feb / 26th - 30th May	Nairobi / Pretoria	Ask for a Course Outline
			17th - 21st Aug / 23rd - 27th Nov	Mombasa / Cape Town	
LS1116	Maintenance Leadership: Inspiring and Empowering Teams	1 Week	26th - 30th Jan / 4th - 8th May	Mombasa / Pretoria	Ask for a Course Outline
			17th - 21st Aug / 9th - 13th Nov	Kigali / Pretoria	
S01117	Communication, Coordination and Leadership	1 Week	16th - 20th Feb / 18th - 22nd May	Nairobi / Cape Town	Ask for a Course Outline
			3rd - 7th Aug / 23rd - 27th Nov	Pretoria / Mombasa	
LS1119	Management and Leadership Skills for New Managers and Supervisors	1 Week	26th - 30th Jan / 4th - 8th May	Pretoria / Kampala	Ask for a Course Outline
			31st Aug - 4th Sept / 2nd - 6th Nov	Mbabane / Nairobi	

LS1121	Leadership Excellence: Advancing Recruitment and Talent Attraction Strategies	1 Week	2nd - 6th Feb / 20th April - 24th April	Pretoria / Nairobi	Ask for a Course Outline
			31st Aug - 4th Sept / 16th - 20th Nov	Cape Town / Pretoria	
LS1122	Realising your Leadership Potential through Self Discovery	1 Week	16th - 20th Feb / 25th - 29th May	Pretoria / Kampala	Ask for a Course Outline
			24th - 28th Aug / 9th - 13th Nov	Mbabane / Nairobi	
LS1123	Using Balanced Scorecard (BSC) as a Performance Management System (PMS)	1 Week	23rd - 27th Feb / 4th - 8th May	Pretoria / Nairobi	Ask for a Course Outline
			31st Aug - 4th Sept / 2nd - 6th Nov	Cape Town / Pretoria	
LS1124	Leadership, Communication and Interpersonal Skills	1 Week	9th - 13th Feb / 18th - 22nd May	Nairobi / Pretoria	Ask for a Course Outline
			10th - 14th Aug / 23rd - 27th Nov	Mombasa / Mbabane	
LS1125	Practical Tools for Effective Leadership and Developing Talents	1 Week	2nd - 6th March / 11th - 15th May	Mombasa / Pretoria	Ask for a Course Outline
			3rd - 7th Aug / 9th - 13th Nov	Mbabane / Nairobi	
LS1126	Dynamics of Leadership	1 Week	23rd - 27th Feb / 1st - 5th June	Nairobi / Cape Town	Ask for a Course Outline
			17th - 21st Aug / 16th - 20th Nov	Pretoria / Kampala	
LS1129	Strategic Planning Using the Balanced Scorecard	1 Week	2nd - 6th Feb / 4th - 8th May	Cape Town / Pretoria	Ask for a Course Outline
			24th - 28th Aug / 9th - 13th Nov	Mbabane / Nairobi	
LS1131	Leadership, Team Development and Mentorship for Managerial Success	1 Week	23rd - 27th Feb / 20th - 24th April	Nairobi / Cape Town	Ask for a Course Outline
			20th - 24th July / 5th - 9th Oct	Pretoria / Mombasa	
LS1132	Developing Excellence in People Leadership	1 Week	16th - 20th Feb / 18th - 22nd May	Mombasa / East London (SA)	Ask for a Course Outline
			10th - 14th Aug / 30th Nov - 4th Dec	Pretoria / Nairobi	
LS1135	Effective Leadership and Communication Management	1 Week	26th - 30th Jan / 20th - 24th April	Pretoria / Dar el Salaam	Ask for a Course Outline
			13th - 17th July / 28th Sept - 2nd Oct	Mombasa / East London	
LS1138	Leading Leaders; Achieving Organisational Goals through Others	1 Week	23rd - 27th Feb / 4th - 8th May	Pretoria / Dar el Salaam	Ask for a Course Outline
			24th - 28th Aug / 9th - 13th Nov	Mombasa / East London	
LS1139	Artificial Intelligence for Management; Navigating Change and Driving Growth	1 Week	16th - 20th March / 1st - 5th June	Sandton / East London (SA)	Ask for a Course Outline
			10th - 14th Aug / 19th - 23rd Oct	Mombasa / Pretoria	
LS1140	Re-Engineering Organisational Structures, Policies and Procedures	1 Week	9th - 13th Feb / 25th - 29th May	Pretoria / Dar el Salaam	Ask for a Course Outline
			17th - 21st Aug / 16th - 20th Nov	Mombasa / East London	
LS1141	Leading and Managing Change	1 Week	9th - 13th Feb / 18th - 22nd May	Mombasa / Cape Town	Ask for a Course Outline
			27th - 31st July / 9th - 13th Nov	Dar el Salaam / Kampala	
LS1142	Developing a Strategy for Value Creation	1 Week	2nd - 6th Feb / 11th - 15th May	Pretoria / Dar el Salaam	Ask for a Course Outline
			17th - 21st Aug / 30th Nov - 4th Dec	Mombasa / East London	
LS1143	Strategic Corporate Social Responsibility	1 Week	26th - 30th Jan / 11th - 15th May	Mbabane / Durban	Ask for a Course Outline
			13th - 17th July / 19th - 23rd Oct	Kigali / Kampala	
LS1144	Advanced Leadership Skills	1 Week	9th - 13th Feb / 25th - 29th May	Pretoria / Dar el Salaam	Ask for a Course Outline
			17th - 21st Aug / 16th - 20th Nov	Mombasa / East London	
LS1145	Environmental, Social and Governance	1 Week	23rd - 27th March / 18th - 22nd May	Cape Town / Dar el Salaam	Ask for a Course Outline
			3rd - 7th Aug / 26th - 30th Oct	Kigali / Durban	
LS1146	Motivation for Continuous Growth	1 Week	9th - 13th Feb / 25th - 29th May	Pretoria / Dar el Salaam	Ask for a Course Outline
			17th - 21st Aug / 16th - 20th Nov	Mombasa / East London	

LS1147	Advanced Strategic Alliances and Partnership	1 Week	26th - 30th Jan / 4th - 8th May	Cape Town / Sandton	Ask for a Course Outline
			3rd - 7th Aug / 26th - 30th Oct	Nairobi / Kigali	
LS1148	Strategic Recruitment Leadership: Empowering General Managers	1 Week	2nd - 6th Feb / 11th - 15th May	Pretoria / Dar el Salaam	Ask for a Course Outline
			17th - 21st Aug / 30th Nov - 4th Dec	Mombasa / East London	
LS1149	The Strategic Leadership of Senior Executives	1 Week	2nd - 6th March / 4th - 8th May	Durban / Nairobi	Ask for a Course Outline
			27th - 31st July / 19th - 23rd Oct	Kigali / Cape Town	
LS1150	Leadership and Project Management for Senior Executives	1 Week	9th - 13th Feb / 25th - 29th May	Pretoria / Dar el Salaam	Ask for a Course Outline
			17th - 21st Aug / 16th - 20th Nov	Mombasa / East London	
LS1151	Leading Organisational Excellence: Continuous Improvement for Middle and Senior Management	1 Week	16th - 20th Feb / 4th - 8th May	Dar es Salaam / Pretoria	Ask for a Course Outline
			24th - 28th Aug / 23rd - 27th Nov	Nairobi / Mbabane	
LS1152	Leading with Emotional Intelligence: The Psychology of Leadership	1 Week	9th - 13th Feb / 25th - 29th May	Pretoria / Dar el Salaam	Ask for a Course Outline
			17th - 21st Aug / 16th - 20th Nov	Mombasa / East London	
LS1153	Advanced Supervisory Skills	1 Week	2nd - 6th Feb / 11th - 15th May	Nairobi / Pretoria	Ask for a Course Outline
			13th - 17th July / 28th Sept - 2nd Oct	Mombasa / Cape Town	
LS1154	Strategy on Marketing and Communication	1 Week	9th - 13th Feb / 25th - 29th May	Pretoria / Dar el Salaam	Ask for a Course Outline
			17th - 21st Aug / 16th - 20th Nov	Mombasa / East London	
LS1155	Inspirational Leadership: Strategy, Culture and Change	1 Week	9th - 13th Feb / 20th - 24th April	Pretoria / Nairobi	Ask for a Course Outline
			13th - 17th July / 5th - 9th Oct	East London (SA) / Kigali	
LS1156	Mastering People Management and Team Leadership	1 Week	9th - 13th Feb / 25th - 29th May	Pretoria / Dar el Salaam	Ask for a Course Outline
			17th - 21st Aug / 16th - 20th Nov	Mombasa / East London	
LS1157	Leadership Masterclass	1 Week	2d - 6th March / 18th - 22nd May	Dar el Salaam / Cape Town	Ask for a Course Outline
			24th - 28th Aug / 7th - 11th Dec	Nairobi / East London (SA)	
LS1158	Strategy Building and Sustaining Competitive Advantage	1 Week	9th - 13th Feb / 25th - 29th May	Pretoria / Dar el Salaam	Ask for a Course Outline
			17th - 21st Aug / 16th - 20th Nov	Mombasa / East London	
LS1159	Creative Strategic Planning and Leadership	1 Week	9th - 13th Feb / 20th - 24th April	Pretoria / Nairobi	Ask for a Course Outline
			13th - 17th July / 5th - 9th Oct	Sandton / Kigali	
LS1160	Leadership Strategic Skills, Planning and Crisis Management	1 Week	9th - 13th Feb / 25th - 29th May	Pretoria / Dar el Salaam	Ask for a Course Outline
			17th - 21st Aug / 16th - 20th Nov	Mombasa / East London	
LS1161	Strategic Leadership Development for Senior Executives	1 Week	16th - 20th Feb / 4th - 8th May	Dar es Salaam / Pretoria	Ask for a Course Outline
			24th - 28th Aug / 23rd - 27th Nov	Nairobi / Mbabane	
LS1162	Strategic Leadership in Cybersecurity Risk and Compliance for Senior Professionals	1 Week	23rd - 27th Feb / 25th - 29th May	Pretoria / Nairobi	Ask for a Course Outline
			24th - 28th Aug / 23rd - 27th Nov	Durban / Dar es Salaam	
LS1163	Strategic Leadership in Technical Solutions and Innovation	1 Week	9th - 13th Feb / 20th - 24th April	Pretoria / Cape Town	Ask for a Course Outline
			13th - 17th July / 5th - 9th Oct	East London (SA) / Kigali	
LS1164	Leadership for Senior Executives	1 Week	26th - 30th Jan / 11th - 15th May	Cape Town / Nairobi	Ask for a Course Outline
			3rd - 7th Aug / 16th - 20th Nov	Pretoria / Kampala	

Human Resources Management / Development Programmes

COURSE NO.	COURSE TITLE	DURATION	COURSE DATES	VENUE	OUTLINE
HR1201	Advanced Human Resources Management in the Public Sector	2 Weeks	12th - 23rd Jan / 13th - 24th April	Pretoria / Mombasa	Ask for a Course Outline
			6th - 17th July / 9th - 20th Nov	East London (SA) / Nairobi	
HR1202	Strategic Change Management for HR Professionals	1 Week	9th - 13th Feb / 18th - 22nd May	Mombasa / Cape Town	Ask for a Course Outline
			10th - 14th Aug / 16th - 20th Nov	Nairobi / Pretoria	
HR1203	Preparing and Developing Training Specialist and Coordinators	1 Week	26th - 30th Jan / 11th - 15th May	Cape Town / Nairobi	Ask for a Course Outline
			3rd - 7th Aug / 16th - 20th Nov	Pretoria / Kampala	
HR1204	Modernising Human Resources Management	1 Week	19th - 23rd Jan / 18th - 22nd May	Kampala / Pretoria	Ask for a Course Outline
			27th - 31st July / 26th - 30th Oct	Durban / Nairobi	
HR1205	Training of Trainers (Advanced)	1 Week	16th - 20th Feb / 4th - 8th May	Pretoria / Nairobi	Ask for a Course Outline
			24th - 28th Aug / 2nd - 6th Nov	Mombasa / East London (SA)	
HR1206	Oracle Human Capital Management (HCM)	1 Week	23rd - 27th Feb / 1st - 5th June	Nairobi / Cape Town	Ask for a Course Outline
			7th - 11th Sept / 16th - 20th Nov	Pretoria / Kampala	
HR1207	Advanced Leadership in Human Capability Development	1 Week	23rd - 27th Feb / 11th - 15th May	Nairobi / Pretoria	Ask for a Course Outline
			27th - 31st July / 9th - 13th Nov	Dar el Salaam / Kampala	
HR1208	Leading Strategic HR Transformation	1 Week	9th - 13th Feb / 18th - 22nd May	Cape Town / Mombasa	Ask for a Course Outline
			17th - 21st Aug / 23rd - 27th Nov	Nairobi / Pretoria	
HR1209	A Balanced Score Card System in Public Sector Institutions; Implementation and Management	1 Week	26th - 30th Jan / 18th - 22nd May	Pretoria / Nairobi	Ask for a Course Outline
			3rd - 7th Aug / 26th - 30th Oct	Kampala / East London	
HR1210	Managing the Training and Development Function	1 Week	2nd - 6th March / 25th - 29th May	Nairobi / Pretoria	Ask for a Course Outline
			24th - 28th Aug / 16th - 20th Nov	Cape Town / Mombasa	
HR1211	Information Systems for Human Resources	1 Week	23rd - 27th Feb / 25th - 29th May	Nairobi / Pretoria	Ask for a Course Outline
			3rd - 7th Aug / 2nd - 6th Nov	East London / Kigali	
HR1212	Training Needs Assessment (TNA) and Evaluation of Training	1 Week	26th - 30th Jan / 11th - 15th May	Mombasa / Durban	Ask for a Course Outline
			10th - 14th Aug / 16th - 20th Nov	Nairobi / Pretoria	
HR1213	Digital Transformation for Human Resources	1 Week	2nd - 6th March / 1st - 5th June	Kampala / Durban	Ask for a Course Outline
			10th - 14th Aug / 19th - 23rd Oct	Pretoria / Nairobi	
HR1214	Mastering the Human Resources Management	1 Week	19th - 30th Jan / 27th April - 8th May	Mombasa / Cape Town	Ask for a Course Outline
			27th July - 7th Aug / 2nd - 13th Nov	Pretoria / Kigali	
HR1215	Talent and Succession Management Masterclass	1 Week	2nd - 6th Feb / 11th - 15th May	Mbabane / Dar el Salaam	Ask for a Course Outline
			17th - 21st Aug / 26th - 30th October	Pretoria / Nairobi	
HR1216	Human Resources KPIs and Metrics	1 Week	23rd - 27th March / 1st - 5th June	Mbabane / Dar el Salaam	Ask for a Course Outline
			3rd - 7th Aug / 9th - 13th Nov	Cape Town / Nairobi	
HR1217	Attitudes' Management and Team Building	1 Week	19th - 23rd Jan / 25th - 29th May	Nairobi / Pretoria	Ask for a Course Outline
			17th - 21st Aug / 2nd - 6th Nov	East London / Kigali	

HR1218	Strategies for Automating Human Resource Systems and Their Impact on Organisations	1 Week	9th - 13th Feb / 4th - 8th May	Nairobi / Pretoria	Ask for a Course Outline
			17th - 21st Aug / 23rd - 27th Nov	Kampala / Cape Town	
HR1219	Career Transition and Succession Management	1 Week	26th - 30th Jan / 20th - 24th April	Mbabane / Mombasa	Ask for a Course Outline
			27th - 31st July / 19th - 23rd Oct	Pretoria / Nairobi	
HR1220	HR Leadership/Compensation Benefits	1 Week	9th - 13th March / 25th - 29th May	Mombasa / Cape Town	Ask for a Course Outline
			3rd - 7th Aug / 23rd - 27th Nov	Nairobi / Pretoria	
HR1221	Effective Supervisory Management	1 Week	9th - 13th Feb / 1st - 5th June	Mombasa / Cape Town	Ask for a Course Outline
			31st Aug - 4th Sept / 30th Nov - 4th Dec	Pretoria / Kigali	
HR1222	Advanced HR Manager Leadership and Change Management	1 Week	26th - 30th Jan / 25th - 29th May	Cape Town / Nairobi	Ask for a Course Outline
			24th - 28th Aug / 16th - 20th Nov	Mbabane / Kigali	
HR1223	Interpersonal Skills in a Workplace Environment	1 Week	12th - 16th Jan / 13th - 17th April	Nairobi / Pretoria	Ask for a Course Outline
			20th - 24th July / 12th - 16th Oct	Mbabane / Kigali	
HR1224	Strategic Human Resources Planning and Implementation	1 Week	19th - 23rd Jan / 27th April - 2nd May	Nairobi / Durban	Ask for a Course Outline
			27th - 31st July / 19th - 23rd Oct	Kigali / Cape Town	
HR1225	Competency-Based Management	1 Week	16th - 20th Feb / 18th - 22nd May	Nairobi / Pretoria	Ask for a Course Outline
			31st Aug - 4th Sept / 30th Nov - 4th Dec	Mombasa / East London (SA)	
HR1226	Policies and Procedures for Human Resources	1 Week	26th - 30th Jan / 4th - 8th May	Cape Town / Mombasa	Ask for a Course Outline
			13th - 17th July / 19th - 23rd Oct	Durban / Kampala	
HR1227	Strategic Management and Human Resources (SMHR)	1 Week	9th - 13th March / 18th - 22nd May	Mbabane / Nairobi	Ask for a Course Outline
			10th - 14th Aug / 9th - 13th Nov	Pretoria / Kigali	
HR1228	Human Resources Management and Training: Integrated Approaches for Success	1 Week	19th - 23rd Jan / 13th - 17th April	Kigali / Cape Town	Ask for a Course Outline
			20th - 24th July / 16th - 20th Nov	East London (SA) / Nairobi	
HR1229	Strategic Human Resources Management	1 Week	16th - 20th Feb / 18th - 22nd May	Kampala / Durban	Ask for a Course Outline
			10th - 14th Aug / 30th Nov - 4th Dec	Mbabane / Nairobi	
HR1230	Workplace Mediation and Conflict Resolution Management	1 Week	2nd - 6th March / 11th - 15th May	Nairobi / Pretoria	Ask for a Course Outline
			3rd - 7th Aug / 26th - 30th Oct	Cape Town / Kigali	
HR1231	Recruitment and Selection: Methodologies and Techniques	1 Week	12th - 16th Jan / 30th March - 3rd April	Pretoria / Nairobi	Ask for a Course Outline
			6th - 10th July / 2nd - 6th Nov	Mbabane / Durban	
HR1232	Human Resources Management Fundamentals	2 Weeks	26th Jan - 6th Feb / 11th - 22nd May	Pretoria / Nairobi	Ask for a Course Outline
			20th - 31st July / 2nd - 13th Nov	Cape Town / Kigali	
HR1233	Artificial Intelligence (AI) in Human Resources	1 Week	9th - 13th Feb / 13th - 17th April	Pretoria - Nairobi	Ask for a Course Outline
			29th June - 3rd July / 5th - 9th Oct	Mbabane / Durban	
HR1234	Organisational Behaviour; Design, Development and Review	1 Week	12th - 16th Jan / 27th April - 2nd May	Nairobi / Pretoria	Ask for a Course Outline
			27th - 31st July / 26th - 30th Oct	Cape Town / Kigali	
HR1235	Performance Management Systems	1 Week	2nd - 6th Feb / 11th - 15th May	Pretoria / Nairobi	Ask for a Course Outline
			17th - 21st Aug / 30th Nov - 4th Dec	Cape Town / Kigali	
HR1236	Transforming HR: Elevating Employee Experience through Productivity and Positive Mindset	1 Week	16th - 20th Feb / 27th April - 1st May	Pretoria / Nairobi	Ask for a Course Outline
			20th - 24th July / 26th - 30th Oct	Durban / Kigali	

HR1237	Human Resources Development and Personnel Management	2 Weeks	23rd Feb - 6th March / 1st - 12th June	Pretoria - Nairobi	Ask for a Course Outline
			17th - 28th Aug / 30th Nov - 11th Dec	Mbabane / Durban	
HR1238	Human Resources (HR) Skills for HR Assistants	2 Weeks	2nd - 13th March / 4th - 15th May	Nairobi / Pretoria	Ask for a Course Outline
			27th July - 7th Aug / 26th Oct - 6th Nov	Cape Town / Kigali	
HR1239	Human Resources Metrics and Analytics	2 Weeks	26th Jan - 6th Feb / 18th - 29th May	Pretoria / Kampala	Ask for a Course Outline
			24th Aug - 4th Sept / 16th - 27th Nov	Nairobi / Durban	
HR1240	Human Resources Analytics	1 Week	26th - 30th Jan / 30th March - 3rd April	Pretoria / Nairobi	Ask for a Course Outline
			6th - 10th July / 5th -9th Oct	Durban / Kigali	
HR1241	Advanced Human Resource and Logistics Strategies for Executive Leaders	1 Week	26th - 30th Jan / 11th - 15th May	Pretoria / Kampala	Ask for a Course Outline
			17th - 21st Aug / 23rd - 27th Nov	Nairobi / Durban	
HR1242	Enhancing the Skills of Training Coordinators	1 Week	16th - 20th Feb / 27th April - 2nd May	Pretoria / Nairobi	Ask for a Course Outline
			7th - 11th Sept / 30th Nov - 4th Dec	Durban / Kigali	
HR1243	The Manpower Planning Masterclass	1 Week	23rd - 27th Feb / 18th - 22nd May	Pretoria / Kampala	Ask for a Course Outline
			10th - 14th Aug / 19th - 23rd Oct	Nairobi / Durban	
HR1244	Advancing Human Capital Analytics for Operational Excellence	1 Week	16th - 20th March / 1st - 5th June	Pretoria / Nairobi	Ask for a Course Outline
			14th - 18th Sept / 23rd - 27th Nov	Durban / Kigali	
HR1245	Measuring and Maximising Training ROI	1 Week	16th - 20th March / 4th - 8th May	Pretoria / Kampala	Ask for a Course Outline
			3rd - 7th Aug / 26th - 30th Oct	Nairobi / Durban	
HR1246	Advanced Skills for Human Resources Administrators	1 Week	2nd - 6th Feb / 4th - 8th May	Pretoria / Nairobi	Ask for a Course Outline
			27th - 31st July / 26th - 30th Oct	Durban / Kigali	
HR1247	The Effective Human Resources Administrator	1 Week	16th - 20th Feb / 18th - 22nd May	Kampala / Durban	Ask for a Course Outline
			3rd - 7th Aug / 7th - 11th Dec	Mbabane / Nairobi	
HR1248	Mastering Human Resource Management	1 Week	9th - 13th March / 13th - 17th April	Kigali / Cape Town	Ask for a Course Outline
			20th - 24th July / 16th - 20th Nov	East London (SA) / Nairobi	
HR1249	Measuring the Effectiveness of Human Resources	1 Week	12th - 16th Jan / 13th - 17th April	Nairobi / Pretoria	Ask for a Course Outline
			20th - 24th July / 12th - 16th Oct	Mbabane / Kigali	
HR1250	Human Resources and Training: Integrated Approaches for Success	1 Week	23rd - 27th March / 18th - 22nd May	Pretoria / Nairobi	Ask for a Course Outline
			17th - 21st Aug / 2nd - 6th Nov	Durban / Kigali	
HR1251	Organisational Learning and Development	1 Week	9th - 13th Feb / 11th - 15th May	Pretoria / Nairobi	Ask for a Course Outline
			17th - 21st Aug / 9th - 13th Nov	Durban / Kigali	

Office Management / Secretarial Programmes

COURSE NO.	COURSE TITLE	DURATION	COURSE DATES	VENUE	OUTLINE
OM1301	Advanced Office Management and Effective Administration Skills	1 Week	19th - 23rd Jan / 20th - 24th April	Nairobi / Pretoria	Ask for a Course Outline
			6th - 10th July / 12th - 16th Oct	Mbabane / Nairobi	
OM1302	Document and Archive Management: Effective Strategies for Information Preservation	1 Week	2nd - 6th Feb / 13th - 17th April	Cape Town / Nairobi	Ask for a Course Outline
			27th - 31st July / 26th - 30th Oct	Pretoria / Mombasa	
OM1303	The Changing Roles of an Executive Assistant/Secretary; Nurturing the Best Professionalism in You	2 Weeks	16th - 27th Feb / 27th April - 8th May	Nairobi / Cape Town	Ask for a Course Outline
			17th - 28th Aug / 9th - 20th Nov	Mbabane / Kigali	
OM1304	Project Management for Executive Assistants	2 Weeks	2nd - 13th Feb / 11th - 22nd May	Pretoria / Nairobi	Ask for a Course Outline
			17th - 28th Aug / 2nd - 13th Nov	Durban / Kigali	
OM1305	Effective Minutes-Taking, Presentation and Communication Programme	1 Week	23rd - 27th Feb / 1st - 5th June	Nairobi / Pretoria	Ask for a Course Outline
			17th - 21st Aug / 9th - 13th Nov	Mombasa / Cape Town	
OM1306	Technical Report Writing	1 Week	2nd - 6th Feb / 18th - 22nd May	Nairobi / Pretoria	Ask for a Course Outline
			7th - 11th Sept / 14th - 18th Dec	Kigali / Durban	
OM1307	Office Stress Management for Improved Productivity	1 Week	9th - 13th March / 18th - 22nd May	Mombasa / Mbabane	Ask for a Course Outline
			20th - 31st July / 9th - 20th Nov	Cape Town / Nairobi	
OM1308	Office and Facilities Management	1 Week	16th - 20th Feb / 11th - 15th May	Pretoria / Nairobi	Ask for a Course Outline
			3rd - 7th Aug / 9th - 13th Nov	Kigali / Durban	
OM1309	Advanced Front Office Management	1 Week	26th - 30th Jan / 20th - 24th April	Nairobi / Pretoria	Ask for a Course Outline
			17th - 21st Aug / 19th - 23rd Oct	East London / Dar es Salaam	
OM1310	Advanced Senior Office Administration and Management	2 weeks	12th - 23rd Jan / 20th April - 1st May	Pretoria / Nairobi	Ask for a Course Outline
			13th - 24th July / 2nd - 13th Nov	Cape Town / Kigali	
OM1311	Strategic Skills for Administrative Personnel and Executive Assistants/Secretaries	1 Week	16th - 27th March / 18th - 22nd May	Nairobi / Cape Town	Ask for a Course Outline
			24th - 28th Aug / 2nd - 6th Nov	Durban / Mombasa	
OM1312	Advanced Events Planning and Management	1 Week	2nd - 6th March / 11th - 15 May	Mombasa / Cape Town	Ask for a Course Outline
			20th - 31st July / 9th - 20th Nov	Nairobi / Mbabane	
OM1313	Effective Report Writing, Presentation and Communication Skills	1 Week	9th - 13th March / 18th - 22nd May	Nairobi / Pretoria	Ask for a Course Outline
			24th - 28th Aug / 30th Nov- 4th Dec	Mombasa / Kigali	
OM1314	E-Records Management (Advanced)	1 Week	2d - 6th March / 18th - 22nd May	Dar el Salaam / Cape Town	Ask for a Course Outline
			24th - 28th Aug / 7th - 11th Dec	Nairobi / East London (SA)	
OM1315	Information Technology and Office Systems for Secretaries and Administrative Assistants	2 Weeks	2nd - 13th Feb / 1st - 12th June	Pretoria / Dar el Salaam	Ask for a Course Outline
			10th - 21st Aug / 16th - 27th Nov	Cape Town / Nairobi	
OM1316	Effective Communication Skills for Executive Assistants/ Administrators	1 Week	9th - 13th Feb / 20th - 24th April	Pretoria / Nairobi	Ask for a Course Outline
			13th - 17th July / 5th - 9th Oct	East London (SA) / Kigali	
OM1317	Effective Front-Office Management and Administration Programme	1 Week	12th - 16th Jan / 16th - 20th March	Pretoria / Nairobi	Ask for a Course Outline
			1st - 5th June / 7th - 11th Sept	Kigali / Durban	

OM1318	Advanced Business Writing Skills	1 Week	19th - 23rd Jan / 27th April - 2nd May	Nairobi / Pretoria	Ask for a Course Outline
			27th - 31st July / 16th - 20th Nov	East London (SA) / Mombasa	
OM1319	Advanced Minutes-Taking and Report Writing Skills	1 Week	26th - 30th Jan / 4th - 8th May	Cape Town / Nairobi	Ask for a Course Outline
			10th - 14th Aug / 16th - 20th Nov	Pretoria / Kigali	
OM1320	Advanced Supervisory Skills for Senior Executive/Administrative Assistants	1 Week	2nd - 6th Feb / 11th - 15th May	Nairobi / Pretoria	Ask for a Course Outline
			13th - 17th July / 28th Sept - 2nd Oct	Mombasa / Cape Town	
OM1321	Interpersonal Skills: Developing Effective Relationships	1 Week	2nd - 6th March / 25th - 29th May	Mombasa / Pretoria	Ask for a Course Outline
			17th - 21st Aug / 2nd - 6th Nov	Cape Town / Kigali	
OM1322	Finance and Accounting for Office Administrators and Secretaries	1 Week	16th - 20th Feb / 4th - 8th May	Nairobi / Cape Town	Ask for a Course Outline
			20th - 24th July / 19th - 23rd Oct	Mbabane / Dar es Salaam	
OM1323	Advanced Management Skills for Administrative Professionals	2 Weeks	16th - 27th Feb / 18th - 29th May	Dar el Salaam / Cape Town	Ask for a Course Outline
			24th Aug - 4th Sept / 9th - 20th Nov	Pretoria / Nairobi	
OM1324	Advanced Management Skills for Administrative Professionals in the Utility Regulation Sector	1 Week	23rd - 27th Feb / 20th - 24th April	Pretoria / Nairobi	Ask for a Course Outline
			6th - 10th July / 12th - 16th Oct	Nairobi / Pretoria	
OM1325	Document Control and Records Management Systems Masterclass	1 Week	23rd - 27th Feb / 20th - 24th April	Pretoria / East London	Ask for a Course Outline
			27th - 31st July / 5th - 9th Oct	Pretoria / Kigali	
OM1326	The Digital Secretary and Administrative Professional	2 Weeks	2nd - 13th Feb / 25th May - 5th June	Nairobi / Pretoria	Ask for a Course Outline
			24th Aug - 4th Sept / 9th - 20th Nov	Pretoria / Kampala	
OM1327	Managing Chaos: Dynamic Time Management, Recall, Reading and Stress Management Skills for Administrative Professionals	2 Weeks	23rd Feb - 6th March / 4th - 15th May	Mbabane / Kampala	Ask for a Course Outline
			10th - 21st Aug / 2nd - 13th Nov	Nairobi / Dar el Salaam	
OM1328	Emerging Issues: Cyber Crime, Digitalisation and Systems Management	1 Week	19th - 23rd Jan / 20th - 24th April	Nairobi / Pretoria	Ask for a Course Outline
			27th - 31st July / 2nd - 6th Nov	Pretoria / Kampala	
OM1329	Beyond Customer Service; Building a Customer Centric Organisation	1 Week	2nd - 6th Feb / 18th - 22nd May	Mbabane / Sandton	Ask for a Course Outline
			17th - 21st Aug / 26th - 30th Oct	Nairobi / Dar el Salaam	
OM1330	AI for Executive / Administrative Assistants	1 Week	23rd - 27th Feb / 4th - 8th May	Nairobi / Pretoria	Ask for a Course Outline
			24th - 28th Aug / 9th - 13th Nov	Pretoria / Kampala	
OM1331	Cloud Computing And Online Collaboration Tools For Executive / Administrative Assistants	1 Week	26th - 30th Jan / 13th - 17th April	Mbabane / Kampala	Ask for a Course Outline
			3rd - 7th Aug / 23rd - 27th Nov	Nairobi / Dar el Salaam	

Project Management / Contract Programmes

COURSE NO.	COURSE TITLE	DURATION	COURSE DATES	VENUE	OUTLINE
PM1401	Project Management and Financial Resource Mobilisation	1 Week	2nd - 6th Feb / 13th - 17th April	Kigali / East London (SA)	Ask for a Course Outline
			13th - 17th July / 12th - 16th Oct	Nairobi / Pretoria	
PM1402	Project Risk Management and Compliance	1 Week	16th - 20th March / 1st - 5th June	Dar el Salaam / Durban	Ask for a Course Outline
			24th - 28th Aug / 9th - 13th Nov	Pretoria / Mombasa	
PM1403	Advanced Project Monitoring and Evaluation; The Practical Approach	1 Week	9th - 13th Feb / 18th - 22nd May	Durban / Mombasa	Ask for a Course Outline
			31st Aug - 4th Sept / 16th - 20th Nov	Nairobi / Pretoria	
PM1404	Project Management Information Systems	1 Week	19th - 23rd Jan / 27th April - 2nd May	Nairobi / Mbabane	Ask for a Course Outline
			3rd - 7th Aug / 2nd - 6th Nov	Pretoria / Dar el Salaam	
PM1405	Project Time Management	1 Week	2nd - 6th March / 4th - 8th May	Pretoria / Nairobi	Ask for a Course Outline
			20th - 24th July / 12th - 16th Oct	Durban / Dar es Salaam	
PM1406	Project Proposal Writing and Resource Mobilisation Strategies	2 Weeks	19th - 30th Jan / 23rd March - 3rd April	Mbabane / Mombasa	Ask for a Course Outline
			6th - 17th July / 19th - 30th Oct	Pretoria / Nairobi	
PM1407	Vendor Qualification, Performance and Contract Compliance	1 Week	16th - 27th March / 8th - 19th June	Pretoria / Mombasa	Ask for a Course Outline
			10th - 21st Aug / 23rd Nov - 4th Dec	Nairobi / Cape Town	
PM1408	Supply Chain, Procurement, Purchasing, and Contract Management	8 Days	16th - 24th Feb / 20th - 28th April	Nairobi / Mbabane	Ask for a Course Outline
			3rd - 11th Aug / 2nd - 10th Nov	Cape Town / Pretoria	
PM1409	Advanced Monitoring and Evaluation	8 Days	23rd Feb - 3rd March / 25th May - 2nd June	Pretoria / Nairobi	Ask for a Course Outline
			17th - 25th Aug / 16th - 24th Nov	Mbabane / Nairobi	
PM1410	Project Monitoring and Evaluation Information Systems	8 Days	2nd - 10th March / 11th - 19th May	Nairobi / Pretoria	Ask for a Course Outline
			3rd - 11th Aug / 9th - 18th Nov	East London (SA) / Kigali	
PM1411	Managing Vendor Qualification, Performance and Contract Compliance	8 Days	9th - 20th Feb / 8th - 19th June	Nairobi / Cape Town	Ask for a Course Outline
			7th - 18th Sept / 23rd Nov - 4th Dec	Pretoria / Kigali	
PM1412	Advanced Contracts and Purchasing Management	8 Days	16th - 24th Feb / 4th - 12th May	Dar es Salaam / Pretoria	Ask for a Course Outline
			24th Aug - 1st Sept / 23rd Nov - 1st Dec	Nairobi / Mbabane	
PM1413	Project Management Masterclass	1 Week	2nd - 6th March / 11th - 15th May	Nairobi / Pretoria	Ask for a Course Outline
			17th - 21st Aug / 26th - 30th Oct	Kigali / Cape Town	
PM1414	Project Risk Analysis and Management	1 Week	16th - 20th March / 1st - 5th June	Dar el Salaam / Durban	Ask for a Course Outline
			24th - 28th Aug / 9th - 13th Nov	Pretoria / Mombasa	
PM1415	Project Planning and Implementation	8 Days	23rd Feb- 3rd March / 25th May - 2nd June	Pretoria / Nairobi	Ask for a Course Outline
			17th - 25th Aug / 16th - 24th Nov	Mbabane / Nairobi	
PM1416	Leadership and Project Management for Senior Management	8 Days	2nd - 10th March / 18th - 26th May	Nairobi / Pretoria	Ask for a Course Outline
			3rd - 11th Aug / 9th - 17th Nov	Cape Town/ Dar es Salaam	
PM1417	Advanced Project and Construction Management	8 Days	26th Jan- 3rd Feb / 27th April - 5th May	Nairobi / Cape Town	Ask for a Course Outline
			31st Aug - 8th Sept / 23rd Nov - 1st Dec	Pretoria / Kigali	

PM1421	Successful Management of Fast Track Projects	1 Week	23rd - 27th Feb / 8th - 12th June	Nairobi / Pretoria	Ask for a Course Outline
			24th - 28th Aug / 30th Nov - 4th Dec	Kigali / Cape Town	
PM1422	Contracts and Project Management	2 Weeks	9th - 20th Feb / 11th - 22nd May	Pretoria / Dar es Salaam	Ask for a Course Outline
			17th - 28th Aug / 2nd - 13th Nov	Nairobi / Pretoria	
PM1423	Drafting Legal Memorandum and Correspondence	1 Week	26th - 30th Jan / 20th - 24th April	Nairobi / Cape Town	Ask for a Course Outline
			31st Aug - 4th Sept / 26th - 30th Oct	Pretoria / Kigali	
PM1424	Project Management, Scheduling and Compliance	1 Week	16th - 20th Feb / 4th - 8th May	Dar es Salaam / Pretoria	Ask for a Course Outline
			24th - 28th Aug / 23rd - 27th Nov	Nairobi / Mbabane	
PM1425	Engineering, Procurement, and Construction (EPC) Contracts	1 Week	2nd - 6th March / 18th - 22nd May	Nairobi / Pretoria	Ask for a Course Outline
			17th - 21st Aug / 26th - 30th Oct	Kigali / Cape Town	
PM1426	Public Private Partnership Project Management	1 Week	23rd - 27th Feb / 4th - 8th May	Pretoria / Dar es Salaam	Ask for a Course Outline
			24th - 28th / 16th - 20th Nov	Nairobi / Pretoria	
PM1427	Advanced Contracts Management	1 Week	16th - 20th Feb / 1st - 5th June	Pretoria / Sandton	Ask for a Course Outline
			3rd - 7th Aug / 7th - 11th Dec	Mbabane / Nairobi	
PM1428	Project Management for Supply Chain Professionals	1 Week	19th - 23rd Jan / 23rd - 27th March	Mbabane / Mombasa	Ask for a Course Outline
			6th - 10th July / 26th - 30th Oct	Pretoria / Nairobi	
PM1429	Project Risk Compliance and Management	1 Week	16th - 20th March / 1st - 5th June	Dar el Salaam / Durban	Ask for a Course Outline
			24th - 28th Aug / 9th - 13th Nov	Pretoria / Mombasa	
PM1430	Strategies in IT Project Management	1 Week	23rd - 27th Feb / 20th - 24 April	Pretoria / Dar el Salaam	Ask for a Course Outline
			10th - 14th Aug / 2nd - 6th Nov	Nairobi / East London	
PM1431	Advanced Strategies in Contract Negotiation and Claims Management	1 Week	9th - 13th Feb / 18th - 22nd May	Durban / Mombasa	Ask for a Course Outline
			31st Aug -4th Sept / 16th - 20th Nov	Nairobi / Pretoria	
PM1432	Project Quality Management	1 Week	19th -23rd Jan / 27th April - 2nd May	Nairobi / Mbabane	Ask for a Course Outline
			3rd - 7th Aug / 2nd -6th Nov	Pretoria / Dar el Salaam	
PM1433	Project Planning and Scheduling	1 Week	2nd - 6th March / 4th - 8th May	Pretoria / Nairobi	Ask for a Course Outline
			27th - 31st July / 12th - 16th Oct	Durban / Dar es Salaam	
PM1434	Microsoft Project	1 Week	26th - 30th Jan / 23rd - 27th March	Mbabane / Mombasa	Ask for a Course Outline
			6th - 10th July / 26th - 30th Oct	Pretoria / Nairobi	
PM1435	Mastering Agile Project Management	1 Week	23rd - 27th March / 8th - 12th June	Pretoria / Mombasa	Ask for a Course Outline
			10th - 14th Aug / 30th Nov - 4th Dec	Nairobi / Cape Town	
PM1436	Advanced Financial Management for Projects and Contracts	1 Week	16th - 20th Feb / 27th April - 2nd May	Pretoria / Dar el Salaam	Ask for a Course Outline
			3rd - 7th Aug / 2nd - 6th Nov	Nairobi / East London	
PM1437	Strategic Project Management	1 Week	2nd - 6th March / 11th - 15th May	Nairobi / Pretoria	Ask for a Course Outline
			17th - 21st Aug / 26th - 30th Oct	Kigali / Cape Town	
PM1438	Risk Management for Projects, Programs and Operations	1 Week	16th - 20th March / 1st - 5th June	Dar el Salaam / Durban	Ask for a Course Outline
			24th - 28th Aug / 9th - 13th Nov	Pretoria / Mombasa	
PM1439	Integrated Treasury and Project Execution	1 Week	9th - 13th Feb / 18th - 22nd May	Durban / Mombasa	Ask for a Course Outline
			31st Aug -4th Sept / 16th - 20th Nov	Nairobi / Pretoria	

PM1440	Oil and Gas Project Management	1 Week	26th - 30th Jan / 4th - 8th May	Cape Town / Nairobi	Ask for a Course Outline
			10th - 14th Aug / 9th - 13th Nov	Pretoria / Kigali	
PM1441	Strategic Scheduling for Project Success: Advanced Techniques and Applications	1 Week	26th - 30th Jan / 11th - 15th May	Nairobi / Pretoria	Ask for a Course Outline
			20th - 24th July / 28th Sept - 2nd Oct	Mombasa / Cape Town	
PM1442	Legislative Drafting	1 Week	9th - 13th March / 25th - 29th May	Mombasa / Pretoria	Ask for a Course Outline
			17th - 21st Aug / 26th - 30th Oct	Cape Town / Kigali	
PM1443	Contract Management: Understanding and Applying Contractual Obligations	1 Week	16th - 20th Feb / 4th - 8th May	Nairobi / Cape Town	Ask for a Course Outline
			20th - 24th July / 26th - 30th Oct	Mbabane / Dar es Salaam	
PM1444	Strategic Planning, Contracts, and Procurement for Senior Management	1 Week	23rd - 27th Feb / 18th - 22nd May	Dar el Salaam / Cape Town	Ask for a Course Outline
			24th - 28th Aug / 9th - 13th Nov	Pretoria / Nairobi	
PM1445	Effective Purchasing and Contract Negotiation Management	1 Week	23rd - 27th Feb / 20th - 24th April	Pretoria / Nairobi	Ask for a Course Outline
			6th - 10th July / 12th - 16th Oct	Nairobi / Pretoria	
PM1446	Construction Contracts Master Class	1 Week	2nd - 6th March / 8th - 12th June	Pretoria / East London	Ask for a Course Outline
			31st Aug - 4th Sept / 23rd - 27th Nov	Pretoria / Kigali	
PM1447	Contract and Tender Management	1 Week	9th - 13th Feb / 25th - 29th May	Nairobi / Pretoria	Ask for a Course Outline
			31st Aug - 4th Sept / 9th - 13th Nov	Pretoria / Kampala	
PM1448	Procurement and Contracts	1 Week	23rd - 27th Feb / 4th - 8th May	Mbabane / Kampala	Ask for a Course Outline
			10th - 14th Aug / 2nd - 6th Nov	Nairobi / Dar el Salaam	
PM1449	Contracts: Reading, Writing and Negotiating	1 Week	19th - 23rd Jan / 20th - 24th April	Nairobi / Pretoria	Ask for a Course Outline
			27th - 31st July / 2nd - 6th Nov	Pretoria / Kampala	
PM1450	Contract law for non lawyers	2 Weeks	2nd - 13th Feb / 18th - 29th May	Mbabane / Kampala	Ask for a Course Outline
			10th - 21st Aug / 26th Oct - 6th Nov	Nairobi / Dar el Salaam	
PM1451	Contracts Administration	1 Week	16th - 20th March / 8th - 12th June	Pretoria / Mombasa	Ask for a Course Outline
			10th - 14th Aug / 23rd - 27th Nov	Nairobi / Cape Town	
PM1452	Supplier Management and Procurement Contracts: Best Practices	1 Week	16th - 20th Feb / 11th - 14th May	Pretoria / Dar es Salaam	Ask for a Course Outline
			24th - 28th Aug / 9th - 13th Nov	Nairobi / Pretoria	
PM1453	The Essentials of Contracting and Contract Negotiation	1 Week	26th - 30th Jan / 20th - 24th April	Nairobi / Cape Town	Ask for a Course Outline
			31st Aug - 4th Sept / 26th - 30th Oct	Pretoria / Kigali	
PM1454	Public Private Partnership (PPP) Financing, Projects and Contracts	1 Week	23rd - 27th Feb / 11th - 15th May	Dar es Salaam / Pretoria	Ask for a Course Outline
			24th - 28th Aug / 23rd - 27th Nov	Nairobi / Mbabane	
PM1455	Resolving Contractual Claims and Disputes	1 Week	2nd - 6th March / 25th - 29th May	Nairobi / Pretoria	Ask for a Course Outline
			17th - 21st Aug / 2nd - 6th Nov	Kigali / Cape Town	
PM1456	Strategic Planning, Contracts, and Procurement for Middle and Senior Management	1 Week	23rd - 27th Feb / 27th April - 2nd May	Pretoria / Dar es Salaam	Ask for a Course Outline
			24th - 28th Aug / 9th - 13th Nov	Nairobi / Pretoria	
PM1457	Contract Risk Management and Compliance	1 Week	9th - 13th Feb / 25th - 29th May	Pretoria / Sandton	Ask for a Course Outline
			27th - 31st July / 30th Nov - 4th Dec	Mbabane / Nairobi	
PM1458	Developing and Managing IT contracts and Service Levels Agreements	1 Week	19th - 23rd Jan / 23rd - 27th March	Mbabane / Mombasa	Ask for a Course Outline
			13th - 17th July / 19th - 23rd Oct	Pretoria / Nairobi	

Finance / Accounting Programmes

COURSE NO.	COURSE TITLE	DURATION	COURSE DATES	VENUE	OUTLINE
FA1501	Public Sector Financial Management; Planning and Control	8 Days	12th - 20th Jan / 20th - 28th April	Nairobi / Mbabane	Ask for a Course Outline
			20th - 28th July / 28th Sept - 6th Oct	Kigali / Pretoria	
FA1502	Budgetary Management and Expenditure Control in the Public Sector	8 Days	23rd Feb - 3rd March / 25th May - 2nd June	Dar es Salaam / Cape Town	Ask for a Course Outline
			10th - 18th Aug / 26th Oct - 3rd Nov	Nairobi / Pretoria	
FA1503	Finance, Risk Management and Corporate Governance	8 Days	9th - 17th Feb / 20th - 28th April	Pretoria / Dar el Salaam	Ask for a Course Outline
			13th - 21st July / 19th - 27th Oct	Nairobi / Cape Town	
FA1504	Debt Management and Credit Control	1 Week	16th - 20th Feb / 11th - 15th May	Maputo / Mombasa	Ask for a Course Outline
			17th - 21st Aug / 9th - 13th Nov	Pretoria / Nairobi	
FA1505	Budgeting and Financial Management for Non-Financial Professionals	8 Days	2nd - 13th March / 1st - 12th June	Kigali / Mbabane	Ask for a Course Outline
			14th - 25th Sept / 23rd Nov - 4th Dec	Nairobi / Pretoria	
FA1506	International Financial Reporting Standards (IFRS)	1 Week	9th - 13th Feb / 4th - 8th May	Cape Town / Kigali	Ask for a Course Outline
			27th - 31st July / 2nd - 6th Nov	Nairobi / Pretoria	
FA1507	Forensic Accounting and Fraud Detection	1 Week	2nd - 6th March / 18th - 22nd May	Pretoria / Dar el Salaam	Ask for a Course Outline
			17th - 21st Aug / 9th - 13th Nov	Nairobi / Cape Town	
FA1508	Public Sector Budgeting and Budget Reforms	1 Week	16th - 20th Feb / 25th - 29th May	Nairobi / Pretoria	Ask for a Course Outline
			14th - 18th Sept / 16th - 20th Nov	Mombasa / Cape Town	
FA1509	International Taxation for Oil and Gas	1 Week	26th - 30th Jan / 11th - 15th May	Dar es Salaam / Cape Town	Ask for a Course Outline
			24th - 28th Aug / 23rd - 27th Nov	Nairobi / Pretoria	
FA1510	Advanced Leadership Skills for Finance Managers	8 Days	9th - 17th March / 8th - 16th June	Nairobi / Pretoria	Ask for a Course Outline
			10th - 18th Aug / 2nd - 10th Nov	East London (SA) / Mombasa	
FA1511	Operational Audit; Improvement Planning and Management	8 Days	16th - 24th March / 6th - 14th July	Nairobi / Pretoria	Ask for a Course Outline
			21st - 29th Sept / 30th Nov - 8th Dec	Kigali / Cape Town	
FA1512	Effective Internal Controls and Fraud Prevention	1 Week	23rd - 27th Feb / 1st - 5th June	Nairobi / Cape Town	Ask for a Course Outline
			7th - 11th Sept / 16th - 20th Nov	Durban / Kigali	
FA1513	Computer Aided Financial Management	8 Days	19th - 27th Jan / 27th April - 5th May	Kigali / Pretoria	Ask for a Course Outline
			27th July - 4th Aug / 26th Oct - 3rd Nov	Nairobi / East London (SA)	
FA1514	Combating Money Laundering (Advanced)	1 Week	26th - 30th Jan / 4th - 8th May	Nairobi / Cape Town	Ask for a Course Outline
			17th - 21st Aug / 2nd - 6th Nov	Kigali / Pretoria	
FA1515	Finance and Accounting for Office Administrators and Secretaries	1 Week	16th - 20th Feb / 4th - 8th May	Nairobi / Cape Town	Ask for a Course Outline
			20th - 24th July / 19th - 23rd Oct	Mbabane / Dar es Salaam	
FA1516	Public Debt; Audit Performance	1 Week	2nd - 6th March / 1st - 5th June	Nairobi / Pretoria	Ask for a Course Outline
			14th - 18th Sept / 2nd - 6th Nov	Mbabane / Kampala	
FA1517	Cash Flow Management and Budget Monitoring	1 Week	19th - 23rd Jan / 23rd - 27th March	Pretoria / Nairobi	Ask for a Course Outline
			29th June - 3rd July / 9th - 13th Nov	Durban / Mombasa	

FA1518	Effective Presentation Skills for Finance Professionals	1 Week	26th - 30th Jan / 7th - 11th April	Pretoria / Nairobi	Ask for a Course Outline
			29th June - 3rd July / 7th - 11th Sept	Mbabane / Nairobi	
FA1519	Internal Auditing (Advanced)	1 Week	9th - 13th March / 25th - 29th May	Pretoria / Mombasa	Ask for a Course Outline
			10th - 14th Aug / 19th - 23rd Oct	Durban / Nairobi	
FA1520	Debt Management Masterclass	1 Week	19th - 23rd January / 27th April - 1st May	Pretoria / Dar el Salaam	Ask for a Course Outline
			27th 31st July / 19th - 23rd Oct	Nairobi / Mbabane	
FA1521	Managerial Accounting: Planning, Decision Making and Control	8 Days	23rd Feb - 6th March / 22nd June - 3rd July	East London / Kampala	Ask for a Course Outline
			14th - 25th Sept / 30th Nov - 11th Dec	Pretoria / Nairobi	
FA1522	Performance of Value for Money Audit	1 Week	16th - 20th Feb / 18th - 22nd May	Nairobi / Pretoria	Ask for a Course Outline
			20th - 24th July / 9th - 13th Nov	Mbabane / Kigali	
FA1523	Modern Methods of Risk-Based Auditing	1 Week	26th - 30th Jan / 30th March - 3rd April	Nairobi / Pretoria	Ask for a Course Outline
			15th - 19th June / 12th - 16th Oct	Mbabane / Nairobi	
FA1524	Advances in Public Sector Expenditure Management	1 Week	2nd - 6th March / 8 - 12th June	Mombasa / Mbabane	Ask for a Course Outline
			3rd - 7th Aug / 7th - 11th Dec	Kigali / Pretoria	
FA1525	IFRS/IPSAS Masterclass	1 Week	2nd - 6th March / 25th - 29th May	Nairobi / Mbabane	Ask for a Course Outline
			10th - 14th Aug / 2nd - 6th Nov	Pretoria / Nairobi	
FA1526	Financial Management for Donor Funded Projects	8 Days	2nd - 10th Feb / 11th - 19th May	Mombasa / Pretoria	Ask for a Course Outline
			17th - 25th Aug / 9th - 17th Nov	Nairobi / East London	
FA1527	Financial Management for Non-Financial Professionals	8 Days	16th - 24th Feb / 20th - 28th April	Nairobi / Cape Town	Ask for a Course Outline
			6th - 14th July / 2nd - 10th Nov	East London / Pretoria	
FA1528	Advanced Financial Planning and Modelling	1 Week	9th - 13th March / 18th - 22nd May	Pretoria / Nairobi	Ask for a Course Outline
			3rd - 7th Aug / 23rd - 27th Nov	Cape Town / Mbabane	
FA1529	Budget Review and Parliamentary Oversight	1 Week	23rd - 27th Feb / 18th - 22nd May	Pretoria / Mbabane	Ask for a Course Outline
			3rd - 7th Aug / 9th - 13th Nov	Cape Town / Nairobi	
FA1530	Financial Change and Risk Management in Organisations	1 Week	23rd - 27th Feb / 1st - 5th June	Pretoria / Mbabane	Ask for a Course Outline
			17th - 21st Aug / 19th - 23rd Oct	Nairobi / Pretoria	
FA1531	Mastering Financial and Administrative Audit; Strategic Leadership for Managers and Directors	1 Week	19th - 23rd Jan / 4th - 8th May	Cape Town / Nairobi	Ask for a Course Outline
			17th - 21st Aug / 23rd - 27th Nov	Pretoria / Mbabane	
FA1532	Managerial Accounting for Non - Financial Professionals	8 Days	2nd - 10th March / 18th - 26th May	Mbabane / Pretoria	Ask for a Course Outline
			20th - 28th July / 26th - 30th Oct	Dar es Salaam / Cape Town	
FA1533	Prevention, Detection and Analysis of fraud in the public sector	1 Week	19th - 23rd Jan / 1st - 5th June	Nairobi / Pretoria	Ask for a Course Outline
			17th - 21st Aug / 9th - 13th Nov	Pretoria / Kigali	
FA1534	Mastering Internal Audit From Planning to Implementation	1 Week	26th - 30th Jan / 7th - 11th April	Pretoria / Nairobi	Ask for a Course Outline
			3rd - 7th Aug / 7th - 11th Dec	East London / Kigali	
FA1535	Mastering Financial and Administrative Audit: Strategic Leadership for Senior Management	1 Week	9th - 13th March / 11th - 15th May	Nairobi / Pretoria	Ask for a Course Outline
			20th - 24th July / 23rd - 27th Nov	Pretoria / Kigali	
FA1536	Forensic and Investigative Auditing (Advanced)	1 Week	23rd - 27th Feb / 27th April - 2nd May	Nairobi / Pretoria	Ask for a Course Outline
			20th - 24th July / 5th Sept - 9th Oct	Cape Town / Kigali	

FA01537	Advanced Financial Forecasting and Modelling	1 Week	9th - 13th March / 18th - 22nd May	Pretoria / Nairobi	Ask for a Course Outline
			3rd - 7th Aug / 23rd - 27th Nov	Cape Town / Mbabane	
FA01538	Advanced Energy Finance Analytics	1 Week	16th - 20th Feb / 18th - 22nd May	Nairobi / Pretoria	Ask for a Course Outline
			24th - 28th Aug / 2nd - 6th Nov	Nairobi / Cape Town	
FA01539	Advanced Accounting and Finance Management	1 Week	9th - 13th March / 25th - 29th May	Pretoria / Kigali	Ask for a Course Outline
			10th - 14th Aug / 26th - 30th Oct	East London (SA) / Nairobi	
FA01540	Developing, Improving and Monitoring the Internal Audit Function	1 Week	23rd - 27th Feb / 8th - 12th June	Nairobi / Pretoria	Ask for a Course Outline
			31st Aug - 4th Sept / 16th - 20th Nov	Kigali / Cape Town	
FA01541	Effective Internal Controls and Risk Management	1 Week	19th - 23rd Jan / 20th - 24th April	Durban / Pretoria	Ask for a Course Outline
			7th - 11th Sept / 30th Nov - 4th Dec	Kigali / Nairobi	
FA01542	Fundamentals of Internal Audit	8 Days	2nd - 10th Feb / 18th - 26th May	Mbabane / Pretoria	Ask for a Course Outline
			3rd - 11th Aug / 9th - 17th Nov	Kigali / Cape Town	
FA01543	Budget Planning and Management; Preparation, Monitoring and Control	8 Days	9th - 17th Feb / 27th April - 5th May	Nairobi / Pretoria	Ask for a Course Outline
			14th - 22nd Sept / 23rd Nov - 1st Dec	Kigali / Cape Town	
FA01544	Advanced Fixed Asset Management	8 Days	12th - 20th Jan / 13th - 21st April	Nairobi / Pretoria	Ask for a Course Outline
			20th - 28th July / 5th - 13th Oct	Nairobi / Cape Town	

Supply Chain Management / Procurement / Stores Programmes

COURSE NO.	COURSE TITLE	DURATION	COURSE DATES	VENUE	OUTLINE
SC1601	Strategic Procurement; Planning, Control and Contract Management	1 Week	16th - 20th Feb / 4th - 8th May	Nairobi / Pretoria	Ask for a Course Outline
			17th - 21st Aug / 26th - 30th Oct	Durban / Mombasa	
SC1602	Driving Success through Effective Warehousing and Inventory Management	1 Week	2nd - 6th March / 1st - 5th June	Nairobi / East London (SA)	Ask for a Course Outline
			3rd - 7th Aug / 9th - 13th Nov	Mbabane / Kigali	
SC1603	E-Procurement: Implementation and Management	1 Week	2nd - 6th March / 1st - 5th June	Dar el Salaam / Durban	Ask for a Course Outline
			7th - 11th Sept / 23rd - 27th Nov	Pretoria / Nairobi	
SC1604	Mastering Strategic Procurement and Contract Management for Middle to Senior Management	1 Week	23rd - 27th March / 8th - 12th June	Mombasa / Pretoria	Ask for a Course Outline
			31st Aug - 4th Sept / 2nd - 6th Nov	Nairobi / Mbabane	
SC1605	Logistics and Supply Chain Management	1 Week	9th - 13th March / 25th - 29th May	Kigali / Pretoria	Ask for a Course Outline
			13th - 17th July / 2nd - 6th Nov	Nairobi / Pretoria	
SC1606	Works Procurement and Selection of Consultants	1 Week	23rd - 27th Feb / 11th - 15th May	Nairobi / Pretoria	Ask for a Course Outline
			3rd - 7th Aug / 19th - 23rd Oct	Cape Town / Mombasa	
SC1607	Effective Procurement of Public-Private Partnership (PPP) Projects	1 Week	2nd - 6th Feb / 27th April - 2nd May	Pretoria / Nairobi	Ask for a Course Outline
			17th - 21st Aug / 16th - 20th Nov	Cape Town / Kigali	
SC1608	Logistics and Supply Chain Management (Advanced)	1 Week	16th - 20th March / 18th - 22nd May	Nairobi / Cape Town	Ask for a Course Outline
			24th - 28th Aug / 2nd - 6th Nov	Pretoria / Dar es Salaam	
SC1609	Procurement and Tendering in the Public Sector	1 Week	16th - 20th Feb / 4th - 8th May	Nairobi / Pretoria	Ask for a Course Outline
			3rd - 7th Aug / 19th - 23rd Oct	Cape Town / Kigali	
SC1610	Risk Management in Procurement	1 Week	9th - 13th March / 8th - 12th June	Mbabane / Sandton	Ask for a Course Outline
			10th - 14th Aug / 2nd - 6th Nov	Pretoria / Nairobi	
SC1611	Corruption in Public Procurement; Effective Preventative Measures	1 Week	16th - 20th Feb / 11th - 15th May	Pretoria / Nairobi	Ask for a Course Outline
			24th - 28th Aug / 26th - 30th Oct	Cape Town / Mombasa	
SC1612	Excellence in Warehouse and Inventory	1 Week	2nd - 6th March / 18th - 22nd May	Nairobi / Pretoria	Ask for a Course Outline
			3rd - 7th Aug / 26th - 30th Oct	Mbabane / Kigali	
SC1613	Tendering, Procurement and Negotiation Skills	1 Week	23rd - 27th Feb / 11th - 15th May	Cape Town / Nairobi	Ask for a Course Outline
			10th - 14th Aug / 16th - 20th Nov	Pretoria / Mombasa	
SC1614	Supply Chain, Procurement, Purchasing, and Contract Management	8 Days	16th - 24th Feb / 20th - 28th April	Nairobi / Mbabane	Ask for a Course Outline
			3rd - 11th Aug / 2nd - 10th Nov	Cape Town / Pretoria	
SC1615	Procurement KPIs	1 Week	26th - 30th Jan / 25th - 29th May	Cape Town / Mombasa	Ask for a Course Outline
			7th - 11th Sept / 16th - 20th Nov	Nairobi / Pretoria	
SC1616	Public Procurement; Advanced Approaches and Management	1 Week	12th - 16th Jan / 4th - 8th May	Kigali / Cape Town	Ask for a Course Outline
			31st Aug - 4th Sept / 2nd - 6th Nov	Mbabane / Nairobi	
SC1617	Conflict Of Interest and Contract Procurement Fraud	1 Week	23rd - 27th March / 4th - 8th May	Nairobi / Pretoria	Ask for a Course Outline
			27th - 31st July / 9th - 13th Nov	Cape Town / Mombasa	

SC1618	Public Procurement Policy; Design, Implementation and Evaluation	1 Week	2nd - 6th March / 25th - 29th May	Nairobi / Sandton	Ask for a Course Outline
			24th - 28th Aug / 16th - 20th Nov	Kigali / Pretoria	
SC1619	Procurement Management for Donor Financed Projects	1 Week	23rd - 27th Feb / 18th - 22nd May	Pretoria / Nairobi	Ask for a Course Outline
			10th - 14th Aug / 16th - 20th Nov	Mombasa / Cape Town	
SC1620	Inventory Management and Forecasting; Best Practices for the 21st Century	1 Week	9th - 13th March / 1st - 5th June	Sandton / Nairobi	Ask for a Course Outline
			24th - 28th Aug / 30th Nov - 4th Dec	Mbabane / Pretoria	
SC1621	Budgeting and Cost Control for Supply Chain and Procurement Professionals	1 Week	16th - 20th March / 11th - 15th May	Cape Town / Nairobi	Ask for a Course Outline
			3rd - 7th Aug / 5th - 9th Oct	Mbabane / Cape Town	
SC1622	Advanced Strategic Procurement and Warehouse	1 Week	23rd - 27th Feb / 25th - 29th May	Cape Town	Ask for a Course Outline
			24th - 28th Aug / 16th - 20th Nov	Pretoria / Nairobi	
SC1623	Single Source Procurement Best Practices	1 Week	19th - 23rd Jan / 4th - 8th May	Nairobi / Pretoria	Ask for a Course Outline
			17th - 21st Aug / 9th - 13th Nov	Dar es Salaam / Durban	
SC1624	Advanced Procurement Skills	1 Week	2nd - 6th March / 18th - 22nd May	Pretoria / Nairobi	Ask for a Course Outline
			17th - 21st Aug / 2nd - 6th Nov	Mbabane / Kigali	
SC1625	Leadership Excellence in Procurement: Empowering Success Through Effective Communication	1 Week	13th - 17th April / 22nd - 26th June	Sandton / Cape Town	Ask for a Course Outline
			14th - 18th Sept / 30th Nov - 4th Dec	Nairobi / Pretoria	
SC1626	Mastering Procurement: Navigating Policies, Regulations, and Best Practices	1 Week	19th - 23rd Jan / 4th - 8th May	Cape Town / Nairobi	Ask for a Course Outline
			3rd - 7th Aug / 16th - 20th Nov	Nairobi / Pretoria	
SC1627	Construction Procurement and Project Management	1 Week	23rd - 27th Feb / 4th - 8th May	Pretoria	Ask for a Course Outline
			3rd - 7th Aug / 2nd - 6th Nov	Nairobi / Cape Town	
SC1628	Advanced Procurement Operations	1 Week	23rd - 27th March / 15th - 19th June	Pretoria / Mbabane	Ask for a Course Outline
			24th - 28th Aug / 16th - 20th Nov	Nairobi / East London (SA)	
SC1629	Oil and Gas Procurement: Budgeting, Contracts, and Supplier Coordination	1 Week	9th - 13th Feb / 25th - 29th May	Pretoria / Mombasa	Ask for a Course Outline
			3rd - 7th Aug / 9th - 13th Nov	Nairobi / Kampala	
SC1630	Advanced Procurement and Cost Optimisation	1 Week	16th - 20th Feb / 18th - 22nd May	Nairobi / Pretoria	Ask for a Course Outline
			6th - 10th July / 23rd - 27th Nov	Cape Town / Dar es Salaam	
SC1631	Purchasing and Inventory Management Techniques; Planning, Replenishment and Control	1 Week	9th - 13th March / 18th - 22nd May	Cape Town / Kigali	Ask for a Course Outline
			7th - 11th Sept / 16th - 20th Nov	Nairobi / Pretoria	
SC1632	Business Process Outsourcing (BPO) Management	1 Week	16th - 20th Feb / 27th April - 2nd May	Kigali / Pretoria	Ask for a Course Outline
			7th - 11th Sept / 23rd - 27th Nov	Nairobi / Cape Town	
SC1633	Green Public Sector Procurement	1 Week	19th - 23rd Jan / 12th - 17th April	Pretoria / Nairobi	Ask for a Course Outline
			6th - 10th July / 5th - 9th Oct	Kigali / Durban	
SC1634	Procurement of Consultancy Services	1 Week	2nd - 6th Feb / 4th - 8th May	Mbabane / Dar el Salaam	Ask for a Course Outline
			10th - 14th Aug / 7th - 11th Dec	Nairobi / Pretoria	
SC1635	Contract Management (Advanced)	1 Week	23rd - 27th Feb / 20th - 24th May	Pretoria / Dar el Salaam	Ask for a Course Outline
			27th - 31st July / 16th - 20th Nov	Nairobi / Cape Town	
SC1636	Sustainable Procurement Masterclass	1 Week	19th - 23rd Jan / 27th April - 1st May	Pretoria / Nairobi	Ask for a Course Outline
			3rd - 7th Aug / 9th - 13th Nov	Nairobi / Cape Town	

SC1637	Contract and Procurement Audit Management	1 Week	26th - 30th Jan / 13th - 17th April	Pretoria / Nairobi	Ask for a Course Outline
			17th - 21st Aug / 9th - 13th Nov	Kampala / Cape Town	
SC1638	Inventory and Stock Control Management	1 Week	23rd - 27th Feb / 18th - 22nd May	Nairobi / Pretoria	Ask for a Course Outline
			13th - 17th July / 7th - 11th Dec	Cape Town / Dar es Salaam	
SC1639	Applied Warehouse Management for Hospitals	1 Week	16th - 20th March / 8th - 12th June	Cape Town / Kigali	Ask for a Course Outline
			21st - 25th Sept / 23rd - 27th Nov	Nairobi / Pretoria	
SC1640	Procurement Masterclass; Navigating Policies, Regulations, and Best Practices	1 Week	9th - 13th Feb / 27th April - 2nd May	Mombasa / Pretoria	Ask for a Course Outline
			7th - 11th Sept / 16th - 20th Nov	Nairobi / Cape Town	
SC1641	Warehouse and Inventory Management	1 Week	16th - 20th March / 8th - 12th June	Pretoria / Nairobi	Ask for a Course Outline
			10th - 14th Aug / 2nd - 6th Nov	Kigali / Durban	
SC1642	Procurement Key Performance Indicators (KPIs)	1 Week	23rd - 27th Feb / 11th - 15th May	Mbabane / Dar el Salaam	Ask for a Course Outline
			17th - 21st Aug / 30th Nov - 4th Dec	Nairobi / Pretoria	
SC1643	Advanced Supply Chain and Inventory Management	2 Weeks	26th Jan - 6th Feb / 25th May - 5th June	Pretoria / Sandton	Ask for a Course Outline
			3rd - 14th Aug / 26th Oct - 6th Nov	Nairobi / Cape Town	
SC1644	Inventory Accounting and Costing	1 Week	19th - 23rd Jan / 4th - 8th May	Cape Town / Nairobi	Ask for a Course Outline
			3rd - 7th Aug / 16th - 20th Nov	Nairobi / Pretoria	
SC1645	Engineering, Procurement, and Construction (EPC) Contracts	1 Week	2nd - 6th March / 18th - 22nd May	Nairobi / Pretoria	Ask for a Course Outline
			17th - 21st Aug / 26th - 30th Oct	Kigali / Cape Town	
SC1646	Supplier Relationship Management (SRM)	1 Week	12th - 16th Jan / 20th - 24th April	Durban / Pretoria	Ask for a Course Outline
			21st - 25th Sept / 30th Nov - 4th Dec	Kigali / Nairobi	

Energy / Water / Environmental Management Programmes

COURSE NO.	COURSE TITLE	DURATION	COURSE DATES	VENUE	OUTLINE
EW1701	Energy Finance Analytics (Advanced)	1 Week	16th - 20th March / 1st - 5th June	Nairobi / Mbabane	Ask for a Course Outline
			17th - 21st Aug / 2nd - 6th Nov	Pretoria / Dar es Salaam	
EW1702	Environmental Audit and Management (Advanced)	1 Week	16th - 20th Feb / 4th - 8th May	Nairobi / Cape Town	Ask for a Course Outline
			27th - 31st July / 19th - 23rd Oct	Kigali / Pretoria	
EW1703	Environmental Management in Oil and Gas Exploration and Production	1 Week	16th - 20th Feb / 22nd - 26th June	Mombasa / Sandton	Ask for a Course Outline
			14th - 18th Sept / 9th - 13th Nov	Kigali / Cape Town	
EW1704	Energy Transition: Legal and Technical Perspectives	1 Week	7th - 11th April / 29th June - 3rd July	Pretoria / Nairobi	Ask for a Course Outline
			14th - 18th Sept / 23rd - 27th Nov	Pretoria / Mombasa	
EW1705	Oil Spill Response: Principles and Management	1 Week	23rd - 27th Feb / 18th - 22nd May	Mbabane / Mombasa	Ask for a Course Outline
			7th - 11th Sept / 7th - 11th Dec	Pretoria / Nairobi	
EW1706	Environmental Management (Advanced)	1 Week	2nd - 6th March / 1st - 5th June	Nairobi / Cape Town	Ask for a Course Outline
			7th - 11th Sept / 9th - 13th Nov	Mbabane / Kampala	
EW1707	Energy Audit and Management	1 Week	20th - 24th April / 22nd - 26th June	Cape Town / Nairobi	Ask for a Course Outline
			10th - 14th Aug / 30th Nov - 4th Dec	Kigali / Pretoria	
EW1708	Solid Waste Management; The Sustainable Approach	1 Week	16th - 20th Feb / 11th - 15th May	Nairobi / Pretoria	Ask for a Course Outline
			27th - 31st July / 5th - 9th Oct	East London (SA) / Mbabane	
EW1709	Corporate Social Responsibility and Accountability Management	1 Week	2nd - 6th March / 11th - 15th May	Pretoria / Kigali	Ask for a Course Outline
			13th - 17th July / 9th - 13th Nov	Cape Town / Nairobi	
EW1710	Logistics and Supply Chain Management in the Energy Sector	1 Week	26th - 30th Jan / 7th - 11th April	Nairobi / Sandton	Ask for a Course Outline
			6th - 17th July / 21st Sept - 2nd Oct	Pretoria / East London (SA)	
EW1711	Energy Transition and Innovation	1 Week	2nd - 13th March / 1st - 12th June	Pretoria / Sandton	Ask for a Course Outline
			17th - 28th Aug / 26th Oct - 6th Nov	Nairobi / Cape Town	
EW1712	Assessment, Development, and Financing of Clean Energy Projects	1 Week	9th - 13th March / 8th - 12th June	Durban / Pretoria	Ask for a Course Outline
			7th - 11th Sept / 23rd - 27th Nov	Mbabane / Cape Town	
EW1713	Investment in the Energy Sector Projects; Analysis and Planning	1 Week	30th March - 3rd April	Sandton	Ask for a Course Outline
			1st - 5th June / 14th - 18th Sept	Pretoria / East London (SA)	
EW1714	Advanced Energy Economics	1 Week	26th - 30th Jan / 27th April - 1st May	Sandton / Pretoria	Ask for a Course Outline
			3rd - 7th Aug / 16th - 20th Nov	East London (SA) / Mbabane	
EW1715	Utility Regulation and Strategy	1 Week	2nd - 6th Feb / 20th - 24th April	Pretoria / Nairobi	Ask for a Course Outline
			31st Aug - 4th Sept / 2nd - 6th Nov	Cape Town / Pretoria	
EW1716	Energy, Carbon and the Environment	1 Week	26th - 30th Jan / 7th - 11th April	Pretoria / Nairobi	Ask for a Course Outline
			24th - 28th Aug / 26th - 30th Oct	Nairobi / Pretoria	
EW1717	Assessing, Developing, and Financing Clean Energy Projects	1 Week	23rd - 27th Feb / 25th - 29th May	Mbabane / Nairobi	Ask for a Course Outline
			7th - 11th Sept / 30th Nov - 4th Dec	Cape Town / Pretoria	

EW1718	Environmental Monitoring and Modelling	1 Week	23rd - 27th March / 15th - 19th June	Pretoria / Mbabane	Ask for a Course Outline
			24th - 28th Aug / 16th - 20th Nov	Nairobi / East London (SA)	
EW1719	Environmental Sustainability in Oil and Gas Industry	1 Week	9th - 13th Feb / 18th - 22nd May	Pretoria / Mombasa	Ask for a Course Outline
			3rd - 7th Aug / 9th - 13th Nov	Nairobi / Kampala	
EW1720	Environmental Management Systems	1 Week	16th - 20th Feb / 18th - 22nd May	Nairobi / Pretoria	Ask for a Course Outline
			6th - 10th July / 23rd - 27th Nov	Cape Town / Dar es Salaam	
EW1721	Waste Management and Pollution Control	1 Week	9th - 13th March / 18th - 22nd May	Cape Town / Kigali	Ask for a Course Outline
			7th - 11th Sept / 16th - 20th Nov	Nairobi / Pretoria	
EW1722	Contamination and Hazardous Wastes' Management and Prevention	1 Week	9th - 20th Feb / 1st - 12th June	Mombasa / Pretoria	Ask for a Course Outline
			7th - 18th Sept / 23rd Nov - 4th Dec	Nairobi / Cape Town	
EW1723	Cost-Based Tariff Modelling for Mini-Grids	1 Week	3rd - 10th Feb / 1st - 5th June	Pretoria / Sandton	Ask for a Course Outline
			7th - 11th Sept / 9th - 13th Nov	Cape Town / Durban	
EW1724	Financial Modelling and Tariff Setting for the Utility Sector	1 Week	2nd - 6th March / 8th - 12th June	Pretoria / Kigali	Ask for a Course Outline
			24th - 28th Aug / 7th - 11th Dec	Pretoria / Cape Town	

Health Sector Programmes					
COURSE NO.	COURSE TITLE	DURATION	COURSE DATES	VENUE	OUTLINE
HS1801	Effective Chain Supply Management in Public Health Institutions	1 Week	16th - 20th Feb / 20th - 24th April	Mbabane / Dar el Salaam	Ask for a Course Outline
			27th - 31st July / 26th - 30th Oct	Nairobi / Cape Town	
HS1802	Effective Healthcare Communication, Public Relations and Engagement	1 Week	23rd - 27th March	Mombasa	Ask for a Course Outline
			13th - 17th July / 12th - 16th Oct	Pretoria / Mbabane	
HS1803	Strengthening Public Health Systems (Advanced)	1 Week	16th - 20th March / 1st - 5th June	Pretoria / Sandton	Ask for a Course Outline
			7th - 11th Sept / 9th - 13th Nov	Cape Town / Durban	
HS1804	Occupational Health and Safety Management	1 Week	2nd - 6th March	Nairobi	Ask for a Course Outline
			4th - 8th May / 5th - 9th Oct	Pretoria / East London (SA)	
HS1805	Strategic Planning for Effective Health Institutions	1 Week	2nd - 6th Feb / 11th - 15th May	Pretoria / Kigali	Ask for a Course Outline
			17th - 21st Aug / 2nd - 6th Nov	Nairobi / Cape Town	
HS1806	Advanced Hospital Administration	1 Week	20th - 24th April	Nairobi	Ask for a Course Outline
			7th - 11th Sept	Pretoria	
HS1807	Advanced Medicines, Medical Devices, Food and Cosmetics Regulation and Strategy	1 Week	19th - 23rd Jan / 27th April - 1st May	Pretoria / Mombasa	Ask for a Course Outline
			24th - 28th Aug / 16th - 20th Nov	Pretoria / Kigali	
HS1808	Medicines, Medical Devices, Food and Cosmetics Management	1 Week	9th - 13th Feb / 15th - 19th June	Pretoria / Kigali	Ask for a Course Outline
			24th - 28th Aug / 30th Nov - 4th Dec	Pretoria / Cape Town	
HS1809	Electronic Vaccinations Data Systems (EVDS) Management	1 Week	26th - 30th Jan / 25th - 29th May	Pretoria / Kigali	Ask for a Course Outline
			31st Aug - 4th Sept / 23rd - 27th Nov	Pretoria / Cape Town	
HS1810	Advanced Health Innovation Management Program	1 Week	9th - 13th Feb / 4th - 8th May	Pretoria / Kigali	Ask for a Course Outline
			27th - 31st July / 19th - 23rd Oct	Pretoria / Cape Town	
HS1811	Advanced Occupational Health and Safety	1 Week	26th - 30th Jan / 13th - 17th April	Pretoria / Kigali	Ask for a Course Outline
			3rd - 7th Aug / 5th - 9th Oct	Pretoria / Cape Town	
HS1812	Health Care Management and Administration	1 Week	12th - 16th Jan / 30th March - 3rd April	Pretoria / Kigali	Ask for a Course Outline
			13th - 17th July / 12th - 16th Oct	Pretoria / Cape Town	
HS1813	First Aid Short Learning Programme	1 Week	12th - 16th Jan / 4th - 8th May	Pretoria / Kigali	Ask for a Course Outline
			10th - 14th Aug / 16th - 20th Nov	Pretoria / Cape Town	
HS1814	Regulatory Aspects of Occupational Health and Safety Management	1 Week	16th - 20th Feb / 4th - 8th May	Pretoria / Kigali	Ask for a Course Outline
			24th - 28th Aug / 7th - 11th Dec	Pretoria / Cape Town	
HS1815	Industrial Hygiene and Occupational Health	1 Week	16th - 20th March / 8th - 12th June	Cape Town / Kigali	Ask for a Course Outline
			14th - 18th Sept / 23rd - 27th Nov	Nairobi / Pretoria	
HS1816	Health Informatics	1 Week	9th - 13th Feb / 27th April - 1st May	Mombasa / Pretoria	Ask for a Course Outline
			7th - 11th Sept / 16th - 20th Nov	Nairobi / Cape Town	
HS1817	Strategic Healthcare Management and Leadership	1 Week	26th - 30th Jan / 25th - 29th May	Pretoria / Kigali	Ask for a Course Outline
			31st Aug - 4th Sept / 23rd - 27th Nov	Pretoria / Cape Town	

Local Government Development Programmes					
COURSE NO.	COURSE TITLE	DURATION	COURSE DATES	VENUE	OUTLINE
LG1901	Local Government Finance Management (Advanced)	1 Week	9th - 13th Feb / 11th - 15th May	Nairobi / Pretoria	Ask for a Course Outline
			17th - 21st Aug / 2nd - 6th Nov	Kigali / Pretoria	
LG1902	Project Management for Local Government Personnel	1 Week	9th - 13th March / 22nd - 26th June	Nairobi / Mbabane	Ask for a Course Outline
			3rd - 7th Aug / 26th - 30th Oct	Pretoria / Dar es Salaam	
LG1903	Local Government Supply Chain Policy; Design and Implementation	1 Week	16th - 20th Feb / 27th April - 2nd May	Nairobi / Pretoria	Ask for a Course Outline
			3rd - 7th Aug / 9th - 13th Nov	Kigali / Cape Town	
LG1904	Integrated Public Sector Risk Management	1 Week	23rd - 27th Feb / 25th - 29th May	Pretoria / Nairobi	Ask for a Course Outline
			20th - 24th July / 5th - 9th Oct	Durban / Dar el Salaam	
LG1905	Public Financial Management for Non-Financial Managers	1 Week	19th - 23rd Jan / 13th - 17th April	Nairobi / Dubai	Ask for a Course Outline
			17th - 21st Aug / 5th - 9th Oct	Pretoria / Nairobi	
LG1906	Local Government Development Programme	1 Week	16th - 20th March	Pretoria	Ask for a Course Outline
			18th - 22nd May / 19th - 23rd Oct	Nairobi / Mbabane	
LG1907	Municipal Management Development Programme (Advanced)	2 Weeks	12th - 23rd Jan / 11th - 22nd May	Nairobi / Pretoria	Ask for a Course Outline
			14th - 25th Sept	Mbabane	
LG1908	Service Delivery at Local Government; Implementation and Evaluation	1 Week	23rd - 27th March / 8th - 12th June	Nairobi / Kigali	Ask for a Course Outline
			24th - 28th Aug / 2nd - 6th Nov	Pretoria / Mombasa	
LG1909	Local Government Growth and Development Management (Advanced)	2 Weeks	2nd - 13th March	Mombasa	Ask for a Course Outline
			13th - 24th July / 5th - 16th Oct	Nairobi / Pretoria	
LG1910	Customer Care in Local Government	1 Week	9th - 13th Feb / 4th - 8th May	Pretoria / Nairobi	Ask for a Course Outline
			31st Aug - 4th Sept	Mombasa	
LG1911	Local Government Management and Leadership Development Programme	1 Week	26th - 30th Jan / 18th - 22nd May	Nairobi / Pretoria	Ask for a Course Outline
			12th - 16th Oct	Kigali	

Transport / Fleet Management Programmes

COURSE NO.	COURSE TITLE	DURATION	COURSE DATES	VENUE	OUTLINE
TP2001	Fundamentals of Transportation	1 Week	9th - 13th March / 11th - 15th May	Sandton / Nairobi	Ask for a Course Outline
			10th - 14th Aug / 23rd - 27th Nov	Pretoria / Kigali	
TP2002	Introduction to Road Transport Operations	1 Week	16th - 20th Feb / 4th - 8th May	Nairobi / East London	Ask for a Course Outline
			17th - 21st Aug / 19th - 23rd Oct	Pretoria / Kigali	
TP2003	Logistics and Transport Management	1 Week	23rd - 27th March	Cape Town	Ask for a Course Outline
			29th June - 3rd July / 2nd - 6th Nov	Nairobi / Kigali	
TP2004	Fleet Operation Techniques	1 Week	9th - 13th Feb	Nairobi	Ask for a Course Outline
			1st - 5th June / 5th - 9th Oct	Pretoria / Kampala	
TP2005	Fleet Management; Planning and Maintenance (Advanced)	1 Week	26th - 30th Jan / 11th - 15th May	Pretoria / Nairobi	Ask for a Course Outline
			17th - 21st Aug / 30th Nov - 4th Dec	Mbabane / Kigali	
TP2006	Advanced Fleet and Transport Management	1 Week	23rd - 27th Feb / 25th - 29th May	Pretoria / Nairobi	Ask for a Course Outline
			20th - 24th July / 5th - 9th Oct	Durban / Dar el Salaam	

Tourism Management and Development Programmes

COURSE NO.	COURSE TITLE	DURATION	COURSE DATES	VENUE	OUTLINE
TM2101	Eco-Tourism Management and Development	1 Week	20th - 24th April	Mombasa	Ask for a Course Outline
			3rd - 7th Aug / 9th - 13th Nov	East London / Nairobi	
TM2102	Policy Planning and Development on Sustainable Tourism	1 Week	2nd - 6th March / 11th - 15th May	East London / Nairobi	Ask for a Course Outline
			10th - 14th Aug / 19th - 23rd Oct	Pretoria / Mombasa	
TM2103	E-Tourism	1 Week	23rd - 27th Feb / 11th - 15th May	Pretoria / Cape Town	Ask for a Course Outline
			27th - 31st July / 12th - 16th Oct	Cape Town / Nairobi	
TM2104	Sustainable Tourism Management and Development	1 Week	7th - 11th April	Mbabane	Ask for a Course Outline
			24th - 28th Aug / 16th - 20th Nov	Nairobi / Pretoria	
TM2105	Heritage and Museum Management	1 Week	19th - 23rd Jan / 25th - 29th May	Pretoria / Cape Town	Ask for a Course Outline
			7th - 11th Sept / 7th - 11th Dec	Nairobi / East London	
TM2106	Customer Care in the Tourism and Hospitality Industry	1 Week	12th - 16th Jan / 4th - 8th May	Cape Town / Mombasa	Ask for a Course Outline
			24th - 28th Aug / 9th - 13th Nov	Nairobi / Pretoria	
TM2107	Sustainable Tourism in Protected Areas	1 Week	9th - 13th March	East London	Ask for a Course Outline
			1st - 5th June / 7th - 11th Sept	Nairobi / East London	

Information and Communications Technology (ICT) Programmes

COURSE NO.	COURSE TITLE	DURATION	COURSE DATES	VENUE	OUTLINE
IT2201	Cybercrime and Forensic Investigations	1 Week	9th - 13th Feb / 18th - 22nd May	Durban / Kigali	Ask for a Course Outline
			20th - 24th July / 5th - 9th Oct	Durban / Nairobi	
IT2202	E-Government	1 Week	19th - 23rd Jan / 4th - 8th May	Kampala / Cape Town	Ask for a Course Outline
			31st Aug - 4th Sept / 23rd - 27th Nov	Nairobi / Pretoria	
IT2203	ICT Security Management	1 Week	16th - 20th Feb / 11th - 15th May	Cape Town / Kigali	Ask for a Course Outline
			13th - 17th July / 7th - 11th Sept	Pretoria / Nairobi	
IT2204	IT Project Management	1 Week	2nd - 6th Feb / 25th - 29th May	Mombasa / East London	Ask for a Course Outline
			27th - 31st July / 30th Nov - 4th Dec	Nairobi / Pretoria	
IT2205	ICT for Executive Assistants (Advanced)	2 Weeks	23rd Feb - 6th March	Nairobi	Ask for a Course Outline
			15th - 26th June / 9th - 20th Nov	Nairobi / Pretoria	
IT2206	E-Records Management (Advanced)	1 Week	2d - 6th March / 18th - 22nd May	Dar el Salaam / Cape Town	Ask for a Course Outline
			24th - 28th Aug / 7th - 11th Dec	Nairobi / East London (SA)	
IT2207	An Integrated E-Records Management Policy; Design, Implementation and Evaluation	1 Week	26th - 30th Jan / 27th April - 2nd May	Nairobi / Pretoria	Ask for a Course Outline
			27th - 31st July / 5th - 9th Oct	Cape Town / Kigali	
IT2208	Audit of ICT Systems	1 Week	26th - 30th Jan / 4th - 8th May	Mbabane / Nairobi	Ask for a Course Outline
			17th - 21st Aug / 16th - 20th Nov	Dar es Salaam / Cape Town	
IT2209	ICT for Accountants and Auditors	1 Week	9th - 13th March	Nairobi	Ask for a Course Outline
			22nd - 26th June / 23rd - 27th Nov	Pretoria / Kigali	
IT2210	Managerial Skills for ICT Professionals (Advanced)	1 Week	12th - 16th Jan / 27th April - 1st May	Nairobi / Cape Town	Ask for a Course Outline
			20th - 24th July / 5th - 9th Oct	Cape Town / Kigali	
IT2211	ICT Security Policy; Design, Implementation and Evaluation	1 Week	9th - 13th Feb / 11th - 15th May	Pretoria / Kigali	Ask for a Course Outline
			3rd - 7th Aug / 19th - 23rd Oct	Nairobi / Mbabane	
IT2212	Ethical Hacking	1 Week	12th - 16th Jan / 23rd - 27th March	Mombasa	Ask for a Course Outline
			1st - 5th June / 14th - 18th Sept	Nairobi / Pretoria	
IT2213	ICT Infrastructure Management	1 Week	16th - 20th March / 18th - 22nd May	Nairobi / East London (SA)	Ask for a Course Outline
			20th - 24th July / 26th - 30th Oct	Kigali / Durban	
IT2214	DevOps Implementation Boot Camp	1 Week	23rd - 27th Feb / 25th - 29th May	East London (SA) / Pretoria	Ask for a Course Outline
			24th - 28th Aug / 23rd - 27th Nov	Nairobi / Pretoria	
IT2215	Strategic IT Leadership	1 Week	9th - 13th Feb / 1st - 5th June	Pretoria / Kigali	Ask for a Course Outline
			10th - 14th Aug / 16th - 20th Nov	Nairobi	
IT2216	Advanced IT Management for Network and Operations	1 Week	9th - 13th March	Mombasa	Ask for a Course Outline
			13th - 17th July / 19th - 23rd Oct	Nairobi / Pretoria	
IT2217	The Governance, Risk, and Compliance (GRC) for IT	1 Week	16th - 20th Feb / 18th - 22nd May	Nairobi / East London (SA)	Ask for a Course Outline
			27th - 31st July / 9th - 13th Nov	Kigali / Durban	

IT2219	Microsoft 365 Identity and Services Track	1 Week	23rd - 27th Feb / 1st - 5th June	East London (SA) / Pretoria	Ask for a Course Outline
			31st Aug - 4th Sept / 30th Nov - 4th Dec	Nairobi / Pretoria	
IT2220	Server Administration Fundamentals	1 Week	16th - 20th March / 8th - 12th June	Nairobi / East London (SA)	Ask for a Course Outline
			21st - 25th Sept / 23rd - 27th Nov	Kigali / Durban	
IT2221	Active Directory Services with Windows Server	1 Week	16th - 20th March / 1st - 5th June	East London (SA) / Pretoria	Ask for a Course Outline
			24th - 28th Aug / 7th - 11th Dec	Nairobi / Pretoria	
IT2222	Administering System Center Configuration Manager	1 Week	2nd - 6th Feb / 4th - 8th May	Pretoria / Kigali	Ask for a Course Outline
			28th Sept - 2nd Oct	Nairobi	
IT2223	Excellence in IT Engineering and Systems Integration	1 Week	23rd - 27th March / 22nd - 26th June	Mombasa	Ask for a Course Outline
			24th - 28th Aug / 23rd - 27th Nov	Nairobi / Pretoria	
IT2224	Control Objectives for Information and Related Technology (COBIT)	1 Week	2nd - 6th March / 15th - 19th June	Nairobi / East London (SA)	Ask for a Course Outline
			7th - 11th Sept / 16th - 20th Nov	Kigali / Durban	
IT2225	SQL Server Database (Advanced)	1 Week	26th - 30th Jan / 7th - 11th April	East London (SA) / Pretoria	Ask for a Course Outline
			13th - 17th July / 5th - 9th Oct	Nairobi / Pretoria	
IT2226	Big Data Management	1 Week	12th - 16th Jan / 13th - 17th April	Nairobi / East London (SA)	Ask for a Course Outline
			22nd - 26th June / 7th - 11th Sept	Kigali / Durban	
IT2227	IT Risk Management	1 Week	26th - 30th Jan / 18th - 22nd May	East London (SA) / Pretoria	Ask for a Course Outline
			31st Aug - 4th Sept / 30th Nov - 4th Dec	Nairobi / Pretoria	
IT2228	Natural Language Processing (NLP)	1 Week	2nd - 6th March / 1st - 5th June	Nairobi / East London (SA)	Ask for a Course Outline
			24th - 28th Aug / 12th - 16th Oct	Kigali / Durban	
IT2229	Strategic Leadership in Cybersecurity Risk and Compliance for Senior Professionals	1 Week	23rd - 27th Feb / 25th - 29th May	East London (SA) / Pretoria	Ask for a Course Outline
			24th - 28th Aug / 23rd - 27th Nov	Nairobi / Pretoria	
IT2230	Governance and Management of IT services	1 Week	23rd - 27th Feb / 11th - 15th May	Pretoria / Cape Town	Ask for a Course Outline
			27th - 31st July / 12th - 16th Oct	Cape Town / Nairobi	

Public Relations / Media / Marketing / Customer Service / Communication Programmes

COURSE NO.	COURSE TITLE	DURATION	COURSE DATES	VENUE	OUTLINE
CS2301	Strategic Marketing	1 Week	23rd - 27th Feb / 25th - 29th May	Cape Town / Kampala	Ask for a Course Outline
			17th - 21st Aug / 23rd - 27th Nov	Pretoria / Nairobi	
CS2302	Marketing for Non-Marketers	1 Week	16th - 20th March	Nairobi	Ask for a Course Outline
			6th - 10th July / 12th - 16th Oct	Nairobi / East London	
CS2303	Product Management (Advanced)	1 Week	23rd - 27th Feb / 7th - 11th April	Nairobi / Sandton	Ask for a Course Outline
			27th - 31st July / 2nd - 6th Nov	Pretoria / Mbabane	
CS2304	Customer Service Excellence; Providing a Quality Service	1 Week	9th - 13th Feb / 20th - 24th April	Nairobi / Pretoria	Ask for a Course Outline
			24th - 28th Aug / 16th - 20th Nov	Cape Town / Dar es Salaam	
CS2305	Launch and Management of Strategic Alliances and Partnerships	1 Week	19th - 23rd Jan / 13th - 17th April	Mombasa / Pretoria	Ask for a Course Outline
			27th - 31st July / 12th - 16th Oct	Nairobi / East London	
CS2306	Planning and Managing Successful PR Campaigns	1 Week	19th - 23rd Jan / 23rd - 27th March	Mbabane / Mombasa	Ask for a Course Outline
			3rd - 7th Aug / 26th - 30th Oct	Cape Town / Nairobi	
CS2307	Public Relations Strategies and Media Relations	1 Week	2nd - 6th Feb / 4th - 8th May	Nairobi / Pretoria	Ask for a Course Outline
			13th - 17th July / 5th - 9th Oct	Mombasa / East London	
CS2308	Effective Report Writing, Presentation and Communication Skills	1 Week	9th - 13th March / 18th - 22nd May	Nairobi / Pretoria	Ask for a Course Outline
			24th - 28th Aug / 30th Nov- 4th Dec	Mombasa / Kigali	
CS2309	The Customer Service and Public Relations Masterclass	1 Week	26th - 30th Jan / 4th - 8th May	East London / Mombasa	Ask for a Course Outline
			3rd - 7th Aug / 16th - 20th Nov	Pretoria / Nairobi	
CS2310	Media Management in Crisis Communications	1 Week	12th - 16th Jan / 27th April - 1st May	Mbabane / Mombasa	Ask for a Course Outline
			20th - 24th July / 26th - 30th Oct	Kigali / Cape Town	
CS2311	Driving Business Performance with Social Media	1 Week	26th - 30th Jan / 20th - 24th April	Pretoria / Cape Town	Ask for a Course Outline
			6th - 10th July / 21st - 25th Sept	Nairobi / Pretoria	
CS2312	Effective Leadership and Crisis Communication Management	1 Week	26th - 30th Jan / 18th - 22nd May	Pretoria / Nairobi	Ask for a Course Outline
			3rd - 7th Aug / 30th Nov - 4th Dec	Cape Town / Mombasa	
CS2313	The Advanced Programme on Marketing, Communications and Media Planning	1 Week	16th - 20th Feb / 1st - 5th June	Mombasa / Sandton	Ask for a Course Outline
			24th - 28th Aug / 16th - 20th Nov	Pretoria / Nairobi	
CS2314	Digital and Social Media; Communication, Engagement and Advertising	1 Week	16th - 20th Feb / 4th - 8th May	Nairobi / Pretoria	Ask for a Course Outline
			7th - 11th Sept / 7th - 11th Dec	Mombasa / East London (SA)	
CS2315	Media and Advertising Campaign Planning	1 Week	9th - 13th March / 25th - 29th May	Nairobi / Pretoria	Ask for a Course Outline
			13th - 17th July / 26th - 30th Oct	Cape Town / Kigali	
CS2316	Strategic Communication for Public Private Partnership Projects	1 Week	19th - 23rd Jan / 11th - 15th May	Pretoria / Nairobi	Ask for a Course Outline
			10th - 14th Aug / 16th - 20th Nov	Mbabane / Mombasa	
CS2317	Advanced Corporate Communication, Branding and Stakeholder Management	1 Week	2nd - 6th Feb / 11th - 15th May	Pretoria / Nairobi	Ask for a Course Outline
			24th - 28th Aug / 7th - 11th Dec	Nairobi / Cape Town	

CS2318	Media Relations and Press Engagement Strategies	1 Week	26th - 30th Jan / 20th - 24th April	Nairobi / Pretoria	Ask for a Course Outline
			27th - 31st July / 5th - 9th Nov	Mombasa / East London (SA)	
CS2319	Advanced Public Relations and Stakeholder Management	1 Week	23rd - 27th Feb / 1st - 5th June	Nairobi / Pretoria	Ask for a Course Outline
			24th - 28th Aug / 26th - 30th Oct	Mombasa / East London	
CS2320	Customer Service Excellence in the Utility Service and Regulatory Sector	1 Week	16th - 20th Marc / 25th - 29th May	Mbabane / Pretoria	Ask for a Course Outline
			3rd - 7th Aug / 19th - 23rd Oct	Cape Town / Nairobi	
CS2321	Building Effective Media Relations	1 Week	12th - 16th Jan / 7th - 11th April	Mbabane / Mombasa	Ask for a Course Outline
			13th - 17th July / 6th - 9th Oct	Kigali / Cape Town	
CS2322	The Essentials of Public Relations and Administration Communication Skills	1 Week	16th - 20th Feb / 27th April - 2nd May	East London / Mombasa	Ask for a Course Outline
			10th - 14th Aug / 2nd - 6th Nov	Pretoria / Nairobi	
CS2323	Public Relations and Event Management Masterclass	1 Week	9th - 13th March / 1st - 5th June	Nairobi / East London (SA)	Ask for a Course Outline
			3rd - 7th Aug / 5th - 9th Oct	Kigali / Durban	
CS2324	Advanced Customer Service Management	1 Week	16th - 20th Feb / 1st - 5th June	East London (SA) / Pretoria	Ask for a Course Outline
			31st Aug - 4th Sept / 23rd - 27th Nov	Nairobi / Pretoria	
CS2325	Strategic Communications and Public Relations	1 Week	12th - 16th Jan / 18th - 22nd May	Nairobi / East London (SA)	Ask for a Course Outline
			27th - 31st July / 5th - 9th Oct	Kigali / Durban	
CS2326	Excellence in Customer Service, Protocol, and Events Management	1 Week	12th - 16th Jan / 13th - 17th April	Mbabane / Mombasa	Ask for a Course Outline
			15th - 19th June / 19th - 23rd Oct	Nairobi / Pretoria	
CS2327	Customer Focused Management	1 Week	16th - 20th Feb / 18th - 22nd May	Nairobi / East London (SA)	Ask for a Course Outline
			3rd - 7th Aug / 2nd - 6th Nov	Kigali / Durban	
CS2328	Frontline Customer Service	1 Week	16th - 20th March / 4th - 8th May	Nairobi / East London (SA)	Ask for a Course Outline
			13th - 17th July / 12th - 16th Oct	Kigali / Durban	
CS2329	Beyond Customer Service; Building a Customer Centric Organisation	1 Week	2nd - 6th Feb / 18th - 22nd May	Mbabane / Sandton	Ask for a Course Outline
			17th - 21st Aug / 26th - 30th Oct	Nairobi / Dar el Salaam	
CS2330	Social Media and Digital Communication for PR	1 Week	23rd - 27th Feb / 1st - 5th June	East London (SA) / Pretoria	Ask for a Course Outline
			31st Aug - 4th Sept / 30th Nov - 4th Dec	Nairobi / Pretoria	
CS2331	Customer Experiences in Artificial Intelligence Age	1 Week	16th - 20th March / 8th - 12th June	Nairobi / East London (SA)	Ask for a Course Outline
			21st - 25th Sept / 23rd - 27th Nov	Kigali / Durban	
CS2332	Customer Care and Communication Skills for Frontline Staff	1 Week	16th - 20th March / 1st - 5th June	East London (SA) / Pretoria	Ask for a Course Outline
			24th - 28th Aug / 7th - 11th Dec	Nairobi / Pretoria	
CS2333	Customer Service Management in Information Technology Sector	1 Week	2nd - 6th Feb / 4th - 8th May	Pretoria / Kigali	Ask for a Course Outline
			28th Sept - 2nd Oct / 14th - 18th Dec	Nairobi / Cape Town	
CS2334	Strategic Public Relations, Protocol and Travel Management	1 Week	23rd - 27th March / 22nd - 26th June	Mombasa / Kigali	Ask for a Course Outline
			24th - 28th Aug / 23rd - 27th Nov	Nairobi / Pretoria	
CS2335	The Role of Digital Marketing in Promoting Government Programmes	1 Week	2nd - 6th March / 15th - 19th June	Nairobi / East London (SA)	Ask for a Course Outline
			7th - 11th Sept / 16th - 20th Nov	Kigali / Durban	

Management Programmes					
COURSE NO.	COURSE TITLE	DURATION	COURSE DATES	VENUE	OUTLINE
MP2401	Advanced Facility Management	1 Week	16th - 20th Feb / 27th April - 2nd May	Nairobi / Pretoria	Ask for a Course Outline
			17th - 21st Aug / 19th - 23rd Oct	Durban / Mombasa	
MP2402	Real Estate and Property Management	1 Week	2nd - 6th March / 25th - 29th May	Nairobi / East London (SA)	Ask for a Course Outline
			17th - 21st Aug / 9th - 13th Nov	Mbabane / Kigali	
MP2403	Business Process Management Masterclass	1 Week	2nd - 6th March / 1st - 5th June	Dar el Salaam / Durban	Ask for a Course Outline
			31st Aug - 4th Sept / 30th Nov - 4th Dec	Pretoria / Nairobi	
MP2404	Artificial Intelligence for Management; Navigating Change and Driving Growth	1 Week	16th - 20th March / 1st - 5th June	Sandton / East London (SA)	Ask for a Course Outline
			10th - 14th Aug / 19th - 23rd Oct	Mombasa / Pretoria	
MP2405	Corporate Governance; Building an Effective Board	1 Week	9th - 13th March / 18th - 22nd May	Kigali / Pretoria	Ask for a Course Outline
			13th - 17th July / 9th - 13th Nov	Nairobi / Pretoria	
MP2406	Business Rescue Management	1 Week	23rd - 27th Feb / 11th - 15th May	Nairobi / Pretoria	Ask for a Course Outline
			3rd - 7th Aug / 2nd - 6th Nov	Cape Town / Mombasa	
MP2407	Performance Management Systems	1 Week	2nd - 13th Feb / 27th April - 8th May	Pretoria / Nairobi	Ask for a Course Outline
			10th - 21st Aug / 30th Nov - 4th Dec	Cape Town / Kigali	
MP2408	A Balanced Score Card System in Public Sector Institutions; Implementation and Management	1 Week	26th - 30th Jan / 18th - 22nd May	Pretoria / Nairobi	Ask for a Course Outline
			3rd - 7th Aug / 26th - 30th Oct	Kampala / East London	
MP2409	Advanced Process Risk Management, Risk Assessment, and Compliance	1 Week	23rd - 27th Feb / 4th - 8th May	Nairobi / Pretoria	Ask for a Course Outline
			3rd - 7th Aug / 26th - 30th Oct	Cape Town / Kigali	
MP2410	Enterprise Risk Management	1 Week	2nd - 6th March / 1st - 5th June	Mbabane / Sandton	Ask for a Course Outline
			3rd - 7th Aug / 26th - 30th Oct	Pretoria / Nairobi	
MP2411	Business Process Outsourcing (BPO) Management	1 Week	16th - 20th Feb / 27th April - 2nd May	Kigali / Pretoria	Ask for a Course Outline
			7th - 11th Sept / 23rd - 27th Nov	Nairobi / Cape Town	
MP2412	Environmental, Social and Governance	1 Week	23rd - 27th Feb / 18th - 22nd May	Nairobi / Pretoria	Ask for a Course Outline
			3rd - 7th Aug / 26th - 30th Oct	Mbabane / Kigali	
MP2413	Investment Management and Analysis	1 Week	2nd - 6th March / 25th - 29th May	Cape Town / Nairobi	Ask for a Course Outline
			17th - 21st Aug / 16th - 20th Nov	Pretoria / Mombasa	
MP2414	Public Private Partnership Management	1 Week	9th - 13th March / 15th - 19th June	Nairobi / Mbabane	Ask for a Course Outline
			24th - 28th Aug / 30th Nov - 4th Dec	Cape Town / Pretoria	
MP2415	Advanced Performance Management and Excellence Strategies	1 Week	26th - 30th Jan / 7th - 11th April	Cape Town / Mombasa	Ask for a Course Outline
			6th - 10th July / 16th - 20th Nov	Nairobi / Pretoria	
MP2416	Audit Committees in a New Era of Governance	1 Week	2nd - 6th March / 25th - 29th May	Kigali / Cape Town	Ask for a Course Outline
			24th - 28th Aug / 2nd - 6th Nov	Mbabane / Nairobi	
MP2417	Event Planning and Management: Coordinating Events	1 Week	23rd - 27th March / 11th - 15th May	Nairobi / Pretoria	Ask for a Course Outline
			27th - 31st July / 9th - 13th Nov	Cape Town / Mombasa	

MP2418	Management and Risk Analytics	1 Week	2nd - 6th Feb / 18th - 22nd May	Pretoria / Kampala	Ask for a Course Outline
			24th - 28th Aug / 16th - 20th Nov	Nairobi / Durban	
MP2419	Fundamentals of Risk Management	1 Week	26th - 30th Jan / 30th March - 3rd April	Pretoria / Nairobi	Ask for a Course Outline
			6th - 10th July / 5th -9th Oct	Durban / Kigali	
MP2420	Governance, Risk Management and Compliance (GRC)	8 Days	19th - 27th Jan / 4th - 12th May	Pretoria / Kampala	Ask for a Course Outline
			17th - 21st Aug / 23rd - 27th Nov	Nairobi / Durban	
MP2421	Public Policy Development, Governance and Administration	1 Week	23rd - 27th Feb / 27th April - 2nd May	Pretoria / Nairobi	Ask for a Course Outline
			7th - 11th Sept / 23rd - 27th Nov	Durban / Kigali	
MP2422	Hospitality Events and Conferences Management	1 Week	2nd - 6th March / 25th - 29th May	Pretoria / Kampala	Ask for a Course Outline
			10th - 14th Aug / 19th - 23rd Oct	Nairobi / Durban	
MP2423	Utility Regulation and Strategy	1 Week	2nd - 6th Feb / 20th - 24th April	Pretoria / Nairobi	Ask for a Course Outline
			31st Aug - 4th Sept / 2nd - 6th Nov	Cape Town / Pretoria	
MP2424	Advanced Management and Negotiations Skills	1 Week	12th - 16th Jan / 4th - 8th May	Pretoria / Kampala	Ask for a Course Outline
			3rd - 7th Aug / 26th - 30th Oct	Nairobi / Durban	
MP2425	Chairing Boards	1 Week	26th - 30th Jan / 27th April - 2nd May	Pretoria / Nairobi	Ask for a Course Outline
			27th - 31st July / 2nd - 6th Nov	Durban / Kigali	
MP2426	Facilities Management	1 Week	23rd - 27th Feb / 18th - 22nd May	Kampala / Durban	Ask for a Course Outline
			3rd - 7th Aug / 7th - 11th Dec	Mbabane / Nairobi	
MP2427	The Roles of Assessment and Evaluation in Bettering Education	1 Week	19th - 23rd Jan / 13th - 17th April	Kigali / Cape Town	Ask for a Course Outline
			20th - 24th July / 16th - 20th Nov	East London (SA) / Nairobi	
MP2428	Corporate Social Responsibility and Accountability Management	1 Week	12th - 16th Jan / 13th - 17th April	Nairobi / Pretoria	Ask for a Course Outline
			20th - 24th July / 12th - 16th Oct	Mbabane / Kigali	
MP2429	Mastering Executive Communication Strategies for Organisational Success	1 Week	2nd - 6th Feb / 11th - 15th May	Nairobi / Pretoria	Ask for a Course Outline
			17th - 21st Aug / 9th - 13th Nov	Kigali / Pretoria	
MP2430	Optimising Organisational Performance through Analytics	1 Week	9th - 13th March / 22nd - 26th June	Nairobi / Mbabane	Ask for a Course Outline
			3rd - 7th Aug / 26th - 30th Oct	Pretoria / Dar es Salaam	
MP2431	Finance for Non-Finance Managers	1 Week	9th - 13th Feb / 27th April - 2nd May	Nairobi / Pretoria	Ask for a Course Outline
			10th - 14th Aug / 9th - 13th Nov	Kigali / Cape Town	
MP2432	Advanced Document Management System	1 Week	23rd - 27th Feb / 25th - 29th May	Pretoria / Nairobi	Ask for a Course Outline
			20th - 24th July / 5th - 9th Oct	Durban / Dar el Salaam	
MP2433	Business Development Management	1 Week	26th - 30th Jan / 1st - 5th June	Nairobi / Dubai	Ask for a Course Outline
			24th - 28th Aug / 12th - 16th Oct	Pretoria / Nairobi	
MP2434	Business Process Modeling (BPM)	1 Week	16th - 20th March	Pretoria	Ask for a Course Outline
			18th - 22nd May / 19th - 23rd Oct	Nairobi / Mbabane	
MP2435	Leadership and Team Development for Managerial Success	1 Week	19th - 23rd Jan / 6th - 11th April	Nairobi / Pretoria	Ask for a Course Outline
			6th - 10th July / 12th - 16th Oct	Cape Town / Mbabane	
MP2436	Making the Transition to Management	1 Week	23rd - 27th March / 8th - 12th June	Nairobi / Kigali	Ask for a Course Outline
			21st - 25th Sept / 2nd - 6th Nov	Pretoria / Mombasa	

MP2437	Leading Leaders: Achieving Organisational Goals Through Others	1 Week	2nd - 6th March / 1st - 5th June	Kigali / Mombasa	Ask for a Course Outline
			24th - 28th Aug / 12th - 16th Oct	Nairobi / Pretoria	
MP2438	Responsible AI: Policies, Risks and Strategic Alignment	1 Week	16th - 20th Feb / 4th - 8th May	Pretoria / Nairobi	Ask for a Course Outline
			31st Aug - 4th Sept / 7th - 11th Dec	Mombasa / Kigali	
MP2439	Change Management Strategies for Team Leaders	1 Week	26th - 30th Jan / 18th - 22nd May	Nairobi / Pretoria	Ask for a Course Outline
			12th - 16th Oct	Kigali	
MP2440	Senior Management Programme: Policy and Leadership for Innovation and Sustainability	1 Week	26th - 30th Jan / 4th - 8th May	Mbabane / Nairobi	Ask for a Course Outline
			17th - 21st Aug / 16th - 20th Nov	Dar es Salaam / Cape Town	
MP2441	Organisational Performance Management and Improvement	1 Week	9th - 20th March / 8th - 12th June	Cape Town / Nairobi	Ask for a Course Outline
			24th - 28th Aug / 30th Nov - 4th Dec	Pretoria / Kigali	
MP2442	Monitoring and Evaluation of Risk Management	1 Week	23rd - 27th Feb / 1st - 5th June	East London (SA) / Pretoria	Ask for a Course Outline
			31st Aug - 4th Sept / 30th Nov - 4th Dec	Nairobi / Pretoria	
MP2443	Advanced Risk and Incident Analysis	1 Week	9th - 13th Feb / 1st - 5th June	Pretoria / Kigali	Ask for a Course Outline
			10th - 14th Aug / 16th - 20th Nov	Nairobi	