

| Human Resources Management/Development Programmes |                                                                                           |          |                                            |                            |                          |
|---------------------------------------------------|-------------------------------------------------------------------------------------------|----------|--------------------------------------------|----------------------------|--------------------------|
| COURSE NO.                                        | COURSE TITLE                                                                              | DURATION | COURSE DATES                               | VENUE                      | OUTLINE                  |
| S01201                                            | Advanced Human Resources Management in the Public Sector                                  | 2 Weeks  | 13th - 24th Jan / 7th - 18th April         | Pretoria / Mombasa         | Ask for a Course Outline |
|                                                   |                                                                                           |          | 14th - 25th July / 10th - 21st Nov         | East London (SA) / Nairobi |                          |
| S01202                                            | Strategic Change Management for HR Professionals                                          | 1 Week   | 10th - 14th Feb / 19th - 23rd May          | Mombasa / Cape Town        | Ask for a Course Outline |
|                                                   |                                                                                           |          | 11th - 15th Aug / 17th - 21st Nov          | Nairobi / Pretoria         |                          |
| S01203                                            | Preparing and Developing Training Specialist and Coordinators                             | 2 Weeks  | 27th Jan - 7th Feb / 12th - 23rd May       | Cape Town / Nairobi        | Ask for a Course Outline |
|                                                   |                                                                                           |          | 4th - 15th Aug / 17th - 28th Nov           | Pretoria / Kampala         |                          |
| S01204                                            | Modernising Human Resources Management                                                    | 2 Weeks  | 27th Jan - 7th Feb / 5th - 16th May        | Kampala / Pretoria         | Ask for a Course Outline |
|                                                   |                                                                                           |          | 21st July - 1st Aug / 27th Oct - 7th Nov   | Durban / Nairobi           |                          |
| S01205                                            | Training of Trainers (Advanced)                                                           | 1 Week   | 17th - 21st Feb / 12th - 16th May          | Pretoria / Nairobi         | Ask for a Course Outline |
|                                                   |                                                                                           |          | 28th July - 1st Aug / 10th - 14th Nov      | Mombasa / East London (SA) |                          |
| S01206                                            | Pension and Retirement Benefits; Planning and Administration                              | 2 Weeks  | 24th Feb - 7th March / 26th May - 6th June | Nairobi / Cape Town        | Ask for a Course Outline |
|                                                   |                                                                                           |          | 1st - 12th Sept / 17th - 28th Nov          | Pretoria / Kampala         |                          |
| S01207                                            | Effective Mentoring and Coaching for Performance Enhancement                              | 2 Weeks  | 10th - 21st Feb / 12th - 23rd May          | Nairobi / Durban           | Ask for a Course Outline |
|                                                   |                                                                                           |          | 28th July - 8th Aug / 10th - 21st Nov      | East London / Nairobi      |                          |
| S01208                                            | Leading Strategic HR Transformation                                                       | 2 Weeks  | 10th - 21st Feb / 19th - 30th May          | Cape Town / Mombasa        | Ask for a Course Outline |
|                                                   |                                                                                           |          | 18th - 29th Aug / 24th Nov - 5th Dec       | Nairobi / Pretoria         |                          |
| S01109                                            | A Balanced Score Card System in Public Sector Institutions; Implementation and Management | 2 Weeks  | 17th - 28th Feb / 28th April - 9th May     | Pretoria / Nairobi         | Ask for a Course Outline |
|                                                   |                                                                                           |          | 28th July - 8th Aug / 27th Oct - 7th Nov   | Kampala / East London      |                          |
| S01210                                            | Managing the Training and Development Function                                            | 2 Weeks  | 3rd - 14th March/ 26th May - 6th June      | Nairobi / Pretoria         | Ask for a Course Outline |
|                                                   |                                                                                           |          | 25th Aug - 5th Sept / 17th - 28th Nov      | Cape Town / Mombasa        |                          |
| S01211                                            | Performance Reviews and Appraisals                                                        | 1 Week   | 24th - 28th Feb / 26th - 30th May          | Nairobi / Pretoria         | Ask for a Course Outline |
|                                                   |                                                                                           |          | 4th - 8th Aug / 24th - 28th Nov            | East London / Kigali       |                          |
| S01212                                            | Training Needs Assessment (TNA) and Evaluation of Training                                | 2 Weeks  | 27th Jan - 7th Feb / 12th - 23rd May       | Mombasa / Durban           | Ask for a Course Outline |
|                                                   |                                                                                           |          | 11th - 22nd Aug / 17th - 28th Nov          | Nairobi / Pretoria         |                          |
| S01213                                            | Results Oriented Strategic Human Resources Management                                     | 1 Week   | 3rd - 7th March / 2nd - 6th June           | Kampala / Durban           | Ask for a Course Outline |
|                                                   |                                                                                           |          | 11th - 15th Aug / 20th - 24th Oct          | Pretoria / Nairobi         |                          |
| S01214                                            | Mastering the Human Resources Management                                                  | 2 Weeks  | 20th - 31st Jan / 22nd April - 3rd May     | Mombasa / Cape Town        | Ask for a Course Outline |
|                                                   |                                                                                           |          | 28th July - 8th Aug / 3rd - 14th Nov       | Pretoria / Kigali          |                          |
| S01215                                            | Talent and Succession Management Masterclass                                              | 2 Weeks  | 3rd - 14th Feb / 12th - 23rd May           | Mbabane / Dar el Salaam    | Ask for a Course Outline |
|                                                   |                                                                                           |          | 11th - 22nd Aug / 27th October - 7th Nov   | Pretoria / Nairobi         |                          |
| S01217                                            | Managing Intellectual Assets                                                              | 2 Weeks  | 24th March - 4th April / 2nd - 13th June   | Mbabane / Dar el Salaam    | Ask for a Course Outline |
|                                                   |                                                                                           |          | 4th - 15th Aug / 10th - 21st Nov           | Cape Town / Nairobi        |                          |
| S01218                                            | Attitudes' Management and Team Building                                                   | 1 Week   | 10th - 14th March / 26th - 30th May        | Nairobi / Pretoria         | Ask for a Course Outline |
|                                                   |                                                                                           |          | 18th - 22nd Aug / 3rd - 7th Nov            | East London / Kigali       |                          |

|        |                                                                                          |         |                                          |                            |                             |
|--------|------------------------------------------------------------------------------------------|---------|------------------------------------------|----------------------------|-----------------------------|
| S01219 | Workplace Safety and Security Awareness in the 21st Century                              | 2 Weeks | 10th - 21st Feb / 5th - 16th May         | Nairobi / Pretoria         | Ask for a Course<br>Outline |
|        |                                                                                          |         | 18th - 29th Aug / 24th Nov - 5th Dec     | Kampala / Cape Town        |                             |
| S01220 | Career Transition and Succession Management                                              | 2 Weeks | 10th - 21st Feb / 12th - 23rd May        | Mbabane / Mombasa          | Ask for a Course<br>Outline |
|        |                                                                                          |         | 25th Aug - 5th Sept / 3rd - 14th Nov     | Pretoria / Nairobi         |                             |
| S01221 | HR Leadership/Compensation Benefits                                                      | 2 Weeks | 10th - 21st March / 19th - 30th May      | Mombasa / Cape Town        | Ask for a Course<br>Outline |
|        |                                                                                          |         | 28th July - 8th Aug / 24th Nov - 5th Dec | Nairobi / Pretoria         |                             |
| S01222 | Effective Supervisory Management                                                         | 2 Weeks | 3rd - 14th Feb / 26th May - 6th June     | Mombasa / Cape Town        | Ask for a Course<br>Outline |
|        |                                                                                          |         | 1st - 12th Sept / 1st - 12th Dec         | Pretoria / Kigali          |                             |
| S01223 | Advanced HR Manager Leadership and Change Management                                     | 2 Weeks | 10th - 21st Feb / 19 - 30th May          | Cape Town / Nairobi        | Ask for a Course<br>Outline |
|        |                                                                                          |         | 18th - 29th Aug / 10th - 21st Nov        | Mbabane / Kigali           |                             |
| S01224 | Interpersonal Skills in a Workplace Environment                                          | 2 Weeks | 13th - 24th Jan / 7th - 18th April       | Nairobi / Pretoria         | Ask for a Course<br>Outline |
|        |                                                                                          |         | 21st July - 1st Aug / 13th - 24th Oct    | Mbabane / Kigali           |                             |
| S01225 | Strategic Human Resources Planning and Implementation                                    | 2 Weeks | 20th - 31st Jan / 28th April - 9th May   | Nairobi / Durban           | Ask for a Course<br>Outline |
|        |                                                                                          |         | 28th July - 8th Aug / 20th - 31st Oct    | Kigali / Cape Town         |                             |
| S01226 | Competency-Based Management                                                              | 1 Week  | 17th - 21st Feb / 19th - 23rd May        | Nairobi / Pretoria         | Ask for a Course<br>Outline |
|        |                                                                                          |         | 1st - 5th Sept / 1st - 5th Dec           | Mombasa / East London (SA) |                             |
| S01227 | Staff Coaching, Counselling and Mentoring (Advanced)                                     | 1 Week  | 27th - 31st Jan / 5th - 9th May          | Cape Town / Mombasa        | Ask for a Course<br>Outline |
|        |                                                                                          |         | 14th - 18th July / 20th - 24th Oct       | Durban / Kampala           |                             |
| S01228 | Disciplinary Hearing and Grievance Handling                                              | 2 Weeks | 10th - 21st March / 19th - 30th May      | Mbabane / Nairobi          | Ask for a Course<br>Outline |
|        |                                                                                          |         | 11th - 22nd Aug / 10th - 21st Nov        | Pretoria / Kigali          |                             |
| S01229 | Competence Based Recruitment and Selection                                               | 2 Weeks | 20th - 31st Jan / 7th - 18th April       | Kigali / Cape Town         | Ask for a Course<br>Outline |
|        |                                                                                          |         | 11th - 22nd Aug / 17th - 28th Nov        | East London (SA) / Nairobi |                             |
| S01230 | Personnel Health and Productivity                                                        | 2 Weeks | 17th - 28th Feb / 19th - 30th May        | Kampala / Durban           | Ask for a Course<br>Outline |
|        |                                                                                          |         | 21st July - 1st Aug / 1st - 12th Dec     | Mbabane / Nairobi          |                             |
| S01231 | Workplace Mediation and Conflict Resolution Management                                   | 2 Weeks | 20th - 31st Jan / 12th - 23rd May        | Nairobi / Pretoria         | Ask for a Course<br>Outline |
|        |                                                                                          |         | 7th - 18th July / 13th - 24th Oct        | Cape Town / Kigali         |                             |
| S01232 | Recruitment and Selection: Methodologies and Techniques                                  | 1 Week  | 13th - 17th Jan / 31st March - 4th April | Pretoria / Nairobi         | Ask for a Course<br>Outline |
|        |                                                                                          |         | 7th - 11th July / 3rd - 7th Nov          | Mbabane / Durban           |                             |
| S01233 | Strategies for Automating Human Resource Systems and their Impact on Organizations       | 2 Weeks | 27th Jan - 7th Feb / 12th - 23rd May     | Pretoria / Nairobi         | Ask for a Course<br>Outline |
|        |                                                                                          |         | 21st July - 1st Aug / 27th Oct - 7th Nov | Cape Town / Kigali         |                             |
| S01234 | Maximizing Personal Productivity and Positive Thinking                                   | 1 Week  | 27th - 31st Jan / 14th - 18th April      | Pretoria - Nairobi         | Ask for a Course<br>Outline |
|        |                                                                                          |         | 30th June - 4th July / 6th - 10th Oct    | Mbabane / Durban           |                             |
| S01235 | Organisational Behaviour; Design, Development and Review                                 | 2 Weeks | 10th - 21st Feb / 28th April - 9th May   | Nairobi / Pretoria         | Ask for a Course<br>Outline |
|        |                                                                                          |         | 28th July - 8th Aug / 27th Oct - 7th Nov | Cape Town / Kigali         |                             |
| S01236 | Performance Management Systems                                                           | 1 Week  | 24th - 28th Feb / 12th - 16th May        | Pretoria / Kampala         | Ask for a Course<br>Outline |
|        |                                                                                          |         | 18th - 22nd Aug / 20th - 24th Oct        | Nairobi / Durban           |                             |
| S01237 | Transforming HR: Elevating Employee Experience through Productivity and Positive Mindset | 2 Weeks | 17th - 28th Feb / 28th April - 9th May   | Pretoria / Nairobi         | Ask for a Course<br>Outline |
|        |                                                                                          |         | 21st July - 1st Aug / 27th Oct - 7th Nov | Durban / Kigali            |                             |

|        |                                                              |         |                                            |                    |                                          |
|--------|--------------------------------------------------------------|---------|--------------------------------------------|--------------------|------------------------------------------|
| S01238 | Human Resources Development and Personnel Management         | 2 Weeks | 24th Feb - 7th March / 2nd - 13th June     | Pretoria - Nairobi | <a href="#">Ask for a Course Outline</a> |
|        |                                                              |         | 18th - 29th Aug / 1st - 12th Dec           | Mbabane / Durban   |                                          |
| S01239 | Human Resources (HR) Skills for HR Assistants                | 2 Weeks | 3rd - 14th March / 5th - 16th May          | Nairobi / Pretoria | <a href="#">Ask for a Course Outline</a> |
|        |                                                              |         | 28th July - 8th Aug / 27th Oct - 7th Nov   | Cape Town / Kigali |                                          |
| S01240 | Human Resources Metrics and Analytics                        | 2 Weeks | 24th Feb - 7th March / 19th - 30th May     | Pretoria / Kampala | <a href="#">Ask for a Course Outline</a> |
|        |                                                              |         | 18th - 29th Aug / 1st - 12th Dec           | Nairobi / Durban   |                                          |
| S01241 | Human Resources Analytics                                    | 1 Week  | 10th - 14th March / 2nd - 6th June         | Pretoria / Nairobi | <a href="#">Ask for a Course Outline</a> |
|        |                                                              |         | 1st - 5th Sept / 17th - 21st Nov           | Durban / Kigali    |                                          |
| S01242 | Advanced Human Resources Management in the Public Sector     | 3 Weeks | 10th - 28th March / 9th - 27th June        | Pretoria / Kampala | <a href="#">Ask for a Course Outline</a> |
|        |                                                              |         | 25th Aug - 12th Sept / 24th Nov - 12th Dec | Nairobi / Durban   |                                          |
| S01243 | Enhancing the Skills of Training Coordinators                | 1 Week  | 17th - 21st Feb / 28th April - 2nd May     | Pretoria / Nairobi | <a href="#">Ask for a Course Outline</a> |
|        |                                                              |         | 8th - 12th Sept / 24th - 28th Nov          | Durban / Kigali    |                                          |
| S01244 | The Manpower Planning Masterclass                            | 2 Weeks | 24th Feb - 7th March / 19th - 30th May     | Pretoria / Kampala | <a href="#">Ask for a Course Outline</a> |
|        |                                                              |         | 11th - 22nd Aug / 20th - 31st Oct          | Nairobi / Durban   |                                          |
| S01245 | Advancing Human Capital Analytics for Operational Excellence | 2 Weeks | 24th March - 4th April / 16th - 27th June  | Pretoria / Nairobi | <a href="#">Ask for a Course Outline</a> |
|        |                                                              |         | 1st - 12th Sept / 24th Nov - 5th Dec       | Durban / Kigali    |                                          |
| S01246 | Measuring and Maximising Training ROI                        | 2 Weeks | 24th Feb - 7th March / 26th May - 6th June | Pretoria / Kampala | <a href="#">Ask for a Course Outline</a> |
|        |                                                              |         | 8th - 19th Sept / 17th - 28th Nov          | Nairobi / Durban   |                                          |
| S01247 | Advanced Skills for Human Resources Administrators           | 2 Weeks | 27th Jan - 7th Feb / 28th April - 9th May  | Pretoria / Nairobi | <a href="#">Ask for a Course Outline</a> |
|        |                                                              |         | 28th July - 8th Aug / 27th Oct - 7th Nov   | Durban / Kigali    |                                          |